MOZAMBIK

Ballito

Task ref# 11214

Date 31-08-2025

Type of task Store Evaluation

Completed by St Clair-Mulley, Melanie

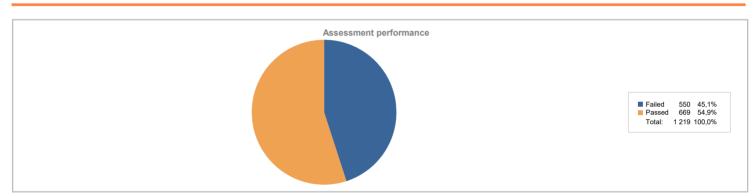
Start odometer 123 End odometer 123

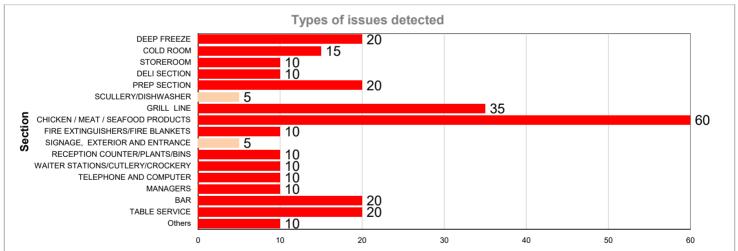
Distance traveled 0 km

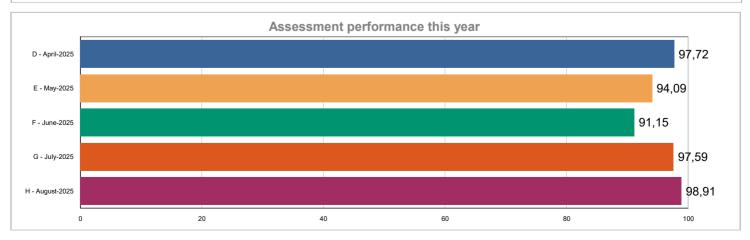
Start time Saturday 30 August, 2025 09:35:40 **End time** Saturday 30 August, 2025 15:05:03

Time taken 330 mins

Collector Head of Operations
Score 669/1219 (55%)







Responses to inspection points

DEEP FREEZE

| Statement | Comment | Weight | Result | Critical |
|---|---------|-------------|--------|----------|
| Stock rotation F.I.F.O (first in first out) | | 0/10 | | * |
| Defrosted and cleaned once a week | | 5/ 5 | | |
| Correct labeling and dating | | 5/ 5 | | |
| Storage of all products to be done according to Health Standard | | 5/ 5 | | |
| Temperature to be between -18 and -20 deg (depending on defrost cycle) | | 0/5 | | * |
| Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans | | 5/5 | | |
| Checklist filled in with date and time and signature | | 0/5 | | * |
| coring | - | 20 / 40 | | |
| Critical deviations (*) | | 30 | | |
| Total | | -10 | | |

COLD ROOM

| Statement | Comment | Weight | Result | Critical |
|---|---------|--------------|--------|----------|
| Stock rotation F.I.F.O (first in first out) | | 0 / 10 | | * |
| Correct labeling and dating | | 5/5 | | |
| Storage of all products to be done according to Health Standard | | 5 / 5 | | |
| Correct temp - 2c to 7c (dependent on defrost cycle) | | 5 / 5 | | |
| Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans | | 5/ 5 | | |
| Completed Freezer and Fridge Log Sheet – Weekly Photo <u>1</u> | | 0/5 | | * |

Scoring 20 / 35

- Critical deviations (*) 20

= Total 0

STOREROOM

| Statement | Comment | Weight | Result | Critical |
|--|---------|---------|--------|----------|
| Stock rotation F.I.F.O (first in first out) Photo 1 | | 0/10 | | * |
| Correct labeling and dating | | 5/5 | | |
| Storage of all products according to health Standard - Chemicals stored separately | | 5/5 | | |
| Complete cleanliness shelves / floor / walls | | 5/5 | | |
| Scoring | | 15 / 25 | | |
| - Critical deviations (*) | | 10 | | |

5

DELI SECTION

= Total

| Statement | Comment | Weight | Result | Critical |
|---|---------|--------------|--------|----------|
| Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken | | 5/5 | | |
| Recipes for salads and desserts followed | | 5/5 | | |
| Cleanliness of areas | | 5/5 | | |
| Deli Equipment in working order | | 5/5 | | |
| Food stored correctly after preparation eg: lettuce, coconut rice etc | | 5 / 5 | | |
| Stock rotation F.I.F.O (first in first out) Photo 1 | | 0 / 10 | | * |

Scoring 25 / 35
- Critical deviations (*)

- Critical deviations (*) 10 = Total 15

PREP SECTION

| tatement | Comment | Weight | Result | Critica |
|---|---------|----------------|----------|---------|
| Shelving neat,clean and organized | | 5/5 | | |
| Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken | | 5/5 | | |
| Colour coded cutting boards stored correctly Photo 1 | | 0 / 10 | | * |
| FIIOLO <u>I</u> | | | | |
| Are products defrosted and stored correctly after production? | | 5/5 | | |
| Any rusting or broken tables and legs? | | 5/5 | | |
| Portion scale calibrated, working and clean | | 0 / 10 | | * |
| All prep and portions sheets in use and filled in, and email to R&D? | | 10 / 10 | | * |
| Platform scale working and clean | | 5/5 | | |
| Portion size (kg): Cheese | | 5/5 | | |
| Portion size (kg): Calamari tubes | | 5/5 | | |
| Portion size (kg): Calamari heads | | 5/5 | | |
| Portion size (kg): Ribs | | 5/5 | | |
| Portion size (kg): Chicken livers | | 5/5 | | |
| Portion size (kg): Chicken fillets | | 5/5 | | |
| Stock rotation F.I.F.O (first in first out) | | 10 / 10 | | * |
| coring | | 75 / 95 | <u> </u> | |
| Critical deviations (*) | | 20 | | |

- Critical deviations (*)

SCULLERY/DISHWASHER

| Statement | Comment | Weight | Result | Critical |
|--|---------|--------------|--------|----------|
| Cleanliness of section and equipment | | 5/5 | | |
| Cutting boards, pots, cutlery and crockery stacked correctly | | 5/5 | | |
| No leaking plumbing | | 5/5 | | |
| Correct use of chemicals and all staff to be trained by supplier on usage and safety | | 5/5 | | |
| Hand santizer / hand soap / hand paper / bin available | | 5/5 | | |
| Grease traps cleaned daily. | | 5/5 | | |
| All equipment working, dishwasher, taps, hose. | | 5 / 5 | | |
| Bin area clean | | 0/5 | | |
| Scoring | | 35 / 40 | | I |
| Critical deviations (*) | | 0 | | |
| Total | | 35 | | |

GRILL LINE

| tatement | Comment | Weight | Result | Critica |
|---|---------|---------|--------|---------|
| Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken | | 5/5 | | |
| Flat top and gas lines clean, burners and valves working, heat shield and base tray in good condition | | 10 / 10 | | |
| Open Flame grill clean and stones changed twice a month, and burners and valves working correctly | | 10 / 10 | | |
| Chip Fryer clean, drained daily and working - thermostat checked | | 10 / 10 | | |
| Oil quality as per spec | | 10 / 10 | | |
| Following Moz cooking procedure | | 0 / 10 | | * |
| Salamander and frame clean, all heat elements working | | 5/5 | | |
| All serving plates and platters clean and stacked correctly | | 5/5 | | |
| Co-ordinating area cleaned and clear of clutter | | 5/5 | | |
| Gas boiling table / Inductions clean and all burners and valves working correctly | | 10 / 10 | | |
| Extraction system and canopy working (incl lights), cleaned daily including filters | | 15 / 15 | | |
| Extraction professionally cleaned - record last date | | 10 / 10 | | |
| Chips, Rice and Veg freshness | | 10 / 10 | | |
| Cleanliness of light switches and isolators | | 5/5 | | |
| General cleanliness of floors, walls, ceilings, skirting and rubbish area | | 5/5 | | |
| No broken wall or floor tiles | | 5/5 | | |
| Electrical compliance loose wires, fixtures, etc. | | 5/5 | | |
| Correct Mozambik uniform regulations must be adhered to | | 10 / 10 | | |
| Plates Unchipped, Moz Spec | | 0/5 | | * |
| Oven in working order and clean | | 0/10 | | * |

GRILL LINE

| Statement | Comment | Weight | Result | Critical |
|--|---------|-----------|--------|----------|
| Ask Kitchen how to cook chicken from the start | | 0 / 10 | | |
| Scoring | | 135 / 170 | | |
| - Critical deviations (*) | | 30 | | |
| = Total | | 105 | | |

CHICKEN / MEAT / SEAFOOD PRODUCTS

| Statement | Comment | Weight | Result | Critical |
|---|---------|--------|--------|----------|
| Correct Mozambik specifications | | 0/10 | | * |
| Mozambik approved suppliers in use only | | 0/10 | | * |
| Control stock levels | | 0/5 | | * |
| Any sauces OFF / SOUR | | 0/5 | | * |
| Is the store buying 26% of stock from DC according to Store turnover sheet? | | 0/30 | | * |
| Scoring | | 0 / 60 | | |

- Critical deviations (*)

= Total

FIRST AID KIT

| Statement | Comment | Weight | Result | Critical |
|--|---------|----------------|--------|----------|
| A fully equipped first aid kit must be present in stores | | 10 / 10 | | |
| First Aid officer on duty | | 10 / 10 | | |
| Scoring | | 20 / 20 | | |
| - Critical deviations (*) | | 0 | | |

FIRE EXTINGUISHERS/FIRE BLANKETS

| Statement | Comment | Weight | Result | Critical |
|---|---------|----------------|--------|----------|
| Fire extinguishers must be wall mounted | | 10 / 10 | | |
| Fire extinguishers are readily accessible, fully charged and regularly inspected / record inspection date | | 0 / 10 | | * |
| Fire Blankets must be wall mounted in grill area for easy access | | 10 / 10 | | |
| Scoring | | 20 / 30 | | |
| - Critical deviations (*) | | 10 | | |

10

HYGIENE REGIME

= Total

| Statement | Comment | Weight | Result | Critical |
|--|---------|--------------|--------|----------|
| Color coded mops must be used for FOH and BOH and TOILETS. | | 5/5 | | |
| Must be stored correctly - upright position on a hanging rack | | 5 /5 | | |
| Must be sanitized over night | | 5 / 5 | | |
| Each section to have correct color coded equipment | | 5/5 | | |
| Bucket of soap water to be available in relevant areas, with relevant cloths | | 5 /5 | | |
| All cloths must be clean, sanitized and color coded in relevant areas | | 5/5 | | |

Scoring 30 / 30

- Critical deviations (*)

TOILETS: WHERE APPLICABLE

| Statement | Comment | Weight Ro | esult Critical |
|--|---------|--------------|----------------|
| Clean and well maintained | | 5 / 5 | |
| Fresh odor | | 1/1 | |
| Toilet paper, hand toweling, soap and santizer | | 5/5 | |
| She bins in place | | 5/5 | |
| Extra effort in making bathrooms more pretty/ user friendly. | | 1/1 | |
| Toilet cleaning checklist completed and filed | | 10 / 10 | |
| Baby change stations,clean and operational | | 1/1 | |
| coring | ' | 28 / 28 | |
| Critical deviations (*) | | 0 | |

- Critical deviations (*)

= Total 28

STAFF TOILETS

| Comment | Weight | Result | Critical |
|---------|--------------|---------------------------|-----------------------------------|
| | 5/5 | | |
| | 1/1 | | |
| | 10 / 10 | | |
| | 1/1 | | |
| | 5 / 5 | | |
| | 1/1 | | |
| | Comment | 5/5 1/1 10/10 1/1 5/5 | 5/5 1/1 10/10 1/1 5/5 |

23 / 23 Scoring

0 - Critical deviations (*)

STAFF LOCKER ROOM

| Statement | Comment | Weight | Result | Critical |
|--------------------------------------|---------|-------------|--------|----------|
| Cleanliness | | 5/ 5 | | |
| Odour | | 5/ 5 | | |
| Neat | | 5/5 | | |
| Boots stored correctly and sanitized | | 5/5 | | |
| Scoring | · | 20 / 20 | | |

Scoring

0 - Critical deviations (*)

= Total 20

SIGNAGE, EXTERIOR AND ENTRANCE

| Statement | Comment | Weight | Result | Critical |
|--|---------|--------------|--------|----------|
| Signage - Illumination and general cleanliness and condition | | 0/5 | | * |
| General cleanliness of outside area conditon of furniture | | 5 / 5 | | |
| Spec Furniture | | 5/5 | | |

10 / 15 Scoring

- Critical deviations (*) 10

SEATING AREA / MENUS / CONDIMENTS

| Statement | Comment | Weight | Result | Critical |
|---|---------|---------|--------|----------|
| Paint work, ceiling boards | | 5/5 | | |
| Cleanliness of walls, air ducts etc | | 5/5 | | |
| Lighting - all working | | 5/5 | | |
| All gold Tomato sauce bottles clean and in good condition | | 5/5 | | |
| Correct Condiment baskets clean workable and packed correctly (santizer bottle, salt, pepper, wetwipes, peri peri sauce) | | 10 / 10 | | |
| Menus up to date and clean | | 1/1 | | |
| Menu boards professionally done, neat, illuminated | | 1/1 | | |
| Correct Serviette Dispensers on the tables filled, good condition, not cracked and clean | | 10 / 10 | | |
| TV working and clean | | 5/5 | | |
| coring | | 47 / 47 | | |
| Critical deviations (*) | | 0 | | |

MARKETING / P.O.S.

- Critical deviations (*)

= Total

| Statement | Comment | Weight | Result | Critical |
|--|---------|--------------|--------|----------|
| Moz Spec A frames in use, National / Regional Promo material displayed | | 5/5 | | |
| Correct marketing material in Serviette dispensers, Posters Moz approved Spec | | 5 / 5 | | |
| In-house specials material Moz spec | | 5/5 | | |
| Correct Moz Spec Take Away Containers, Carry bags and stickers been used | | 2/2 | | * |
| If HO promo running only HO promo on tables | | 2/2 | | |
| Snapper frames wall mounted | | 2/2 | | |

47

0

Scoring 21 / 21

- T-4-1

RECEPTION COUNTER/PLANTS/BINS

| Statement | Comment | Weight | Result | Critical |
|--|---------|---------|--------|----------|
| Pots and plants clean (dust and cigarette butts free) | | 5/5 | | |
| Bins odour free and clean, with lids and refuse bag in | | 5/5 | | |
| Front counter clean and uncluttered | | 0 / 10 | | * |
| Scoring | | 10 / 20 | | |
| - Critical deviations (*) | | 10 | | |

0

WAITER STATIONS/CUTLERY/CROCKERY

= Total

| Statement | Comment | Weight | Result | Critical |
|---|---------|--------------|--------|----------|
| Waiter station - Clean, drawers and cupboards neat, Cutlery trays clean | | 5/5 | | |
| Welcome Peanut Cone and Sweets Moz Spec available | | 0 / 10 | | * |
| Kids colouring in sheets and crayons available | | 5 / 5 | | |

Scoring 10 / 20

- Critical deviations (*)

= Total 0

TELEPHONE AND COMPUTER

| Statement | Comment | Weight | Result | Critical |
|---|---------|---------|--------|----------|
| Latest Moz GAAP / Pilot software version in use updated on the cloud. | | 0/10 | | * |
| Moz Email account activated and checked | | 5/5 | | |
| Emergency Telephones number near the phone | | 5/5 | | |
| Telephone and Wifi in working order | | 10 / 10 | | |
| Coordina. | | 20 / 20 | | |

Scoring 20 / 30

- Critical deviations (*)

MANAGERS

| Statement | Comment | Weight | Result | Critical |
|---|---------|---------|--------|----------|
| Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes. | | 0 / 10 | | * |
| Compliance to hygiene regulations, hair neat, nails clean - no jewellery | | 5/5 | | |
| Manager involved in running of floor FOH, vibing with customers and staff and running BOH | | 10 / 10 | | |
| Scoring | · | 15 / 25 | | |

15 / 25 Scoring

10 - Critical deviations (*)

= Total 5

WAITERS

| Statement | Comment | Weight | Result | Critical |
|--|---------|----------------|--------|----------|
| Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes and aprons | | 5/5 | | |
| Compliance to hygiene regulations, hair neat, nails clean - no jewellery | | 10 / 10 | | |
| Waiter's cloths - must be 2, worn on belt/apron, not shoulder | | 10 / 10 | | |
| Waiting staff introduced themselves to tables - Using Bom Dia Greeting - Good day | | 10 / 10 | | |
| Waiters writing on table: name and manger name | | 10 / 10 | | |
| Waiters Tools check - Waiters friend , Orderbooks, 3 pens and 2 dish cloths, lighter, cash float all available | | 10 / 10 | | |

55 / 55 Scoring

0 - Critical deviations (*)

BAR

= Total

| tatement | Comment | Weight | Result | Critical |
|---|---------|---------|--------|----------|
| Clean, merchandised and stocked according to standards | | 5/5 | | |
| All Fridges clean, working, lights working, seals not broken and decals in place | | 5/5 | | |
| Blender, blender jugs and Ice well clean, working | | 5/5 | | |
| Coffee machines / grinder clean, working | | 5/5 | | |
| Has the barman/barlady been for full Barista training | | 10 / 10 | | |
| Glasses and crockery clean, unchipped and unstained | | 10 / 10 | | |
| Bar area and equipment (incl printers) clean and tidy | | 10 / 10 | | |
| Glasses and crockery Moz spec | | 0 / 10 | | * |
| Great cup of coffee? | | 5/5 | | |
| Ice machine / chest freezer in working order and clean | | 5/5 | | |
| Stock rotation F.I.F.O (first in first out) | | 0 / 10 | | * |
| Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken | | 10 / 10 | | |
| coring | , | 70 / 90 | | |
| Critical deviations (*) | | 20 | | |

50

WELCOME / CUSTOMER RECEPTION / REQUESTS

| Statement | Comment | Weight I | Result Critical |
|--|---------|----------------|-----------------|
| Customer acknowledged immediately on entering store | | 10 / 10 | |
| Specified music being played and at correct sound levels | | 10 / 10 | |
| Customer must be escorted to table | | 5/5 | |
| Farewell and thanked by staff/management on way out | | 5/5 | |
| Scoring | ' | 30 / 30 | |

30

0 - Critical deviations (*)

TABLE SERVICE

= Total

| Statement | Comment | Weight | Result | Critical |
|--|---------|----------------|--------|----------|
| Menus - removed from table, on placing order | | 10 / 10 | | |
| Beverages - tray used, drinks opened and poured half full | | 10 / 10 | | |
| Wine service - label presented, taster poured, ice bucket delivered | | 10 / 10 | | |
| Tables wiped down during service - water and food residue | | 10 / 10 | | |
| Handling of plates, platters - nicely placed, warning of hot plates, 1 cloth per plate | | 10 / 10 | | |
| Ashtrays - cleared appropriately (if appropriate) | | 10 / 10 | | |
| Table cleared of all dirty cutlery and crockery before bill presented | | 10 / 10 | | |
| Bill presentation - Clean bill folder,Pen, Moz mints, Wrapped toothpicks, Correct change, Correct bill, Thank you note | | 10 / 10 | | |
| Waiters to be knowledgeable of all menu items,Menu knowledge – questions/queries satisfactorily answered – Question on in store specials | | 0/20 | | * |

80 / 100 Scoring

- Critical deviations (*) 10

KIDS SECTION (WHERE APPLICABLE)

| Statement | Comment | Weight | Result | Critical |
|---|---------|--------------|--------|----------|
| Play area clean and no broken equipment (if applicable) | | 5 / 5 | | |
| Child Minder present (if applicable) | | 5/5 | | |
| Play area well equipped | | 5/5 | | |

Scoring 15 / 15

- Critical deviations (*)

0

= Total

LEGAL REQUIREMENTS (MONTHLY)

| Statement | Comment | Weight | Result | Critical |
|---|---------|---------|--------|----------|
| Generator in Working Order and Serviced | | 5/5 | | |
| Proof of pest control services | | 5/5 | | |
| Financial information submitted to Mozambik head office by 10th of each month - SALES ANALYSIS - GP's | | 20 / 20 | | * |
| Latest Updated - OPS Manual and Recipe Card Booklets | | 0/5 | | * |
| Are the disclaimers visible in the following areas - Kids Play Area, Peanut & Food allegies / General by the front door | | 5/5 | | |

Scoring 35 / 40

- Critical deviations (*)

LEGAL REQUIREMENTS (STAFF)

| Statement | Comment | Weight Result | Critical |
|---|----------|----------------|----------|
| Disciplinary procedures been followed, evidence that any warnings / disciplinary action is being kept and done according to law | | 5/5 | |
| Waiters meeting must have taken place and recorded - File present | | 0/5 | |
| Contracts - File with all employee details / ID COPY, WORK PERMITS / addresses / contact number / emergency contact | | 10 / 10 | |
| Time in Attendance | | 2/2 | |
| PAYE and UIF | | 2/2 | |
| Funeral Policies (if applicable) | | 2/2 | |
| COIDA Certificate (Compensation for Occupational Injuries and Diseases Act) | | 5/5 | |
| Scoring | <u>'</u> | 26 / 31 | |
| - Critical deviations (*) | | 0 | |
| = Total | | 26 | |

LEGAL REQUIREMENTS (LEGAL)

| Statement | Comment | Weight | Result | Critica |
|------------------------------------|---------|------------|--------|---------|
| Liquor License Section 19/23 | | 2/2 | | |
| Certificate of Acceptability | | 2/2 | | |
| Fire Certificate | | 2/2 | | |
| Gas Certificate | | 2/2 | | |
| Electrical Compliance | | 2/2 | | |
| Trade License | | 2/2 | | |
| Certificate of Occupancy | | 2/2 | | |
| TV License | | 2/2 | | |
| SAMPRO / SAMPRA | | 2/2 | | |
| VAT Registration | | 2/2 | | |
| Basic Conditions of Employment Act | | 2/2 | | |
| First Aid Training Certificates | | 2/2 | | |
| Certificate of Safe Oil Disposal | | 5/5 | | |
| coring | | 29 / 29 | | |
| Critical deviations (*) | | 0 | | |
| Total | | 29 | | |
| Overall score | | 939 / 1219 | | |
| Total critical deviations | | 270 | | |
| Grand total | | 669 | | |

Odometers



Signature(s)

Operations Signed: 30/08/2025 15:04:30



Store Manager Signed: 30/08/2025 15:04:36

