# MOZAMBIK

# Gateway

Task ref# 11175

Date 17-08-2025

Type of task Store Evaluation

Completed by Mozambik, Karen

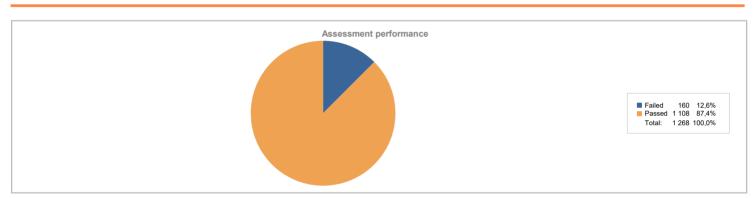
Start odometer 74554 End odometer 74633

Distance traveled 79 km

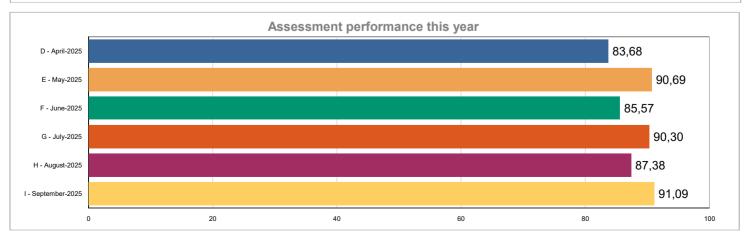
Start time Friday 15 August, 2025 12:24:26 End time Saturday 16 August, 2025 08:21:10

Time taken 1197 mins

Collector Operations Managers
Score 1108/1268 (87%)







## Responses to inspection points

## **DEEP FREEZE**

Statement	Comment	Weight	Result	Critical
Stock rotation F.I.F.O (first in first out)		10 / 10		*
Defrosted and cleaned once a week		5/5		
Correct labeling and dating		5/5		
Storage of all products to be done according to Health Standard  Photo 1	Apologies, photo was for cold room	5/5		
Temperature to be between -18°C and -20°C (depending on defrost cycle)		<b>5</b> / 5		*
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fan		5/5		
Checklist filled in with date and time and signature		5/5		*
Scoring	'	40 / 40		
Critical deviations (*)		0		

= Total

40

## **COLD ROOM**

Statement	Comment	Weight	Result	Critical
Stock rotation F.I.F.O (first in first out)		<b>10 /</b> 10		*
Correct labeling and dating  Photo 1	Labelling is better. No dates in sight	0/5		
Storage of all products to be done according to Health Standard  Photo 1	Line fish and prepped veggies left open and uncovered	0/5		
Correct temp - 2c to 7c (dependent on defrost cycle)		5/5		
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		5/5		
Checklist filled in with date and time and signature		5/5		*

**25** / 35 Scoring

0 - Critical deviations (\*)

#### **STOREROOM**

Statement	Comment	Weight	Result	Critical
Stock rotation F.I.F.O (first in first out)		10 / 10		*
Correct labeling and dating		5/5		
Storage of all products according to health Standard - Chemicals stored separately		5/5		
Complete cleanliness shelves / floor / walls		5/5		
Cooring		25 / 25		

Scoring 25 / 25

- Critical deviations (\*)

= Total 25

## **DELI SECTION**

Statement	Comment	Weight	Result	Critical
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken	Seals broken fridge doesn't seal	0/5		
Recipes for salads and desserts followed		5/5		
Cleanliness of areas		5/5		
Deli Equipment in working order		5/5		
Food stored correctly after preparation eg: lettuce, coconut rice etc		<b>5/</b> 5		
Stock rotation F.I.F.O (first in first out)		10 / 10		*

0

**Scoring** 30 / 35

- Critical deviations (\*)

#### PREP SECTION

tatement	Comment	Weight	Result Criti
Shelving neat,clean and organized		5/5	
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		5/5	
Colour coded cutting boards stored correctly		10 / 10	*
Are products defrosted and stored correctly after production?		5/5	
Any rusting or broken tables and legs?		5/5	
Portion scale calibrated, working and clean		10 / 10	*
All prep and portions sheets in use and filled in, and email to R&D?		0/10	*
Platform scale working and clean		5/5	
Portion size (kg): Cheese	No cheese portioned	0/5	
Portion size (kg): Calamari tubes  Photo <u>1</u>		0/5	
Portion size (kg): Calamari heads		5/5	
Portion size (kg): Ribs		5/5	
Portion size (kg): Chicken livers		<b>5</b> / 5	
Portion size (kg): Chicken fillets		<b>5</b> / 5	
Stock rotation F.I.F.O (first in first out)		10 / 10	*
coring	<u> </u>	75 / 95	
Critical deviations (*)		10	

- Critical deviations (\*)

#### SCULLERY/DISHWASHER

Statement	Comment	Weight	Result	Critical
Cleanliness of section and equipment		5/5		
Cutting boards, pots, cutlery and crockery stacked correctly		5/5		
No leaking plumbing		5/5		
Correct use of chemicals and all staff to be trained by supplier on usage and safety		5/5		
Hand santizer / hand soap / hand paper / bin available Photo 1		0/5		
Grease traps cleaned daily.		5/5		
All equipment working, dishwasher, taps, hose.		5/5		
Bin area clean		5/5		
Scoring		35 / 40		<u> </u>
Critical deviations (*)		0		
: Total		35		

## GRILL LINE

Statement	Comment	Weight	Result	Critical
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		<b>5/</b> 5		
Flat top and gas lines clean, burners and valves working, heat shield and base tray in good condition		10 / 10		
Open Flame grill clean and stones changed twice a month, and burners and valves working correctly		10 / 10		
Chip Fryer clean, drained daily and working - thermostat checked		10 / 10		
Oil quality as per spec		10 / 10		
Following Moz cooking procedure		10 / 10		*
Salamander and frame clean, all heat elements working		<b>5</b> / 5		
All serving plates and platters clean and stacked correctly		<b>5</b> / 5		
Co-ordinating area cleaned and clear of clutter		<b>5</b> / 5		
Gas boiling table / Inductions clean and all burners and valves working correctly		10 / 10		
Extraction system and canopy working (incl lights), cleaned daily including filters		<b>15 /</b> 15		
Extraction professionally cleaned - record last date	Due 03/09	10 / 10		
Chips, Rice and Veg freshness		10 / 10		
Cleanliness of light switches and isolators		<b>5</b> / 5		
General cleanliness of floors, walls, ceilings, skirting and rubbish area		<b>5</b> / 5		
No broken wall or floor tiles		5/5		
Electrical compliance loose wires, fixtures, etc.  Photo 1	Light broken. Light covers still needed	0/5		
Correct Mozambik uniform regulations must be adhered to		0 / 10		
Plates Unchipped, Moz Spec	Please order more snail bowls	<b>5</b> / 5		*
Oven in working order and clean		10 / 10		
Over in working order and dean		10710		*

## **GRILL LINE**

Statement	Comment	Weight	Result	Critical
Ask Kitchen how to cook chicken from the start		10 / 10		
Scoring	·	155 / 170		
- Critical deviations (*)		0		
= Total		155		

## CHICKEN / MEAT / SEAFOOD PRODUCTS

Statement	Comment	Weight	Result	Critical
Correct Mozambik specifications		<b>10 /</b> 10		*
Mozambik approved suppliers in use only		10 / 10		*
Control stock levels	A bit low, especially in store room but TRUCK IS COMING TODAY!	<b>5</b> / 5		*
Any sauces OFF / SOUR		<b>5</b> / 5		*
Is the store buying 26% of stock from DC according to Store turnover sheet?		30 / 30		*

Scoring 60 / 60

- Critical deviations (\*)

= Total 60

## FIRST AID KIT

Statement	Comment	Weight	Result	Critical
A fully equipped first aid kit must be present in stores	No plasters. No savlon.	0/10		
First Aid officer on duty		<b>10 /</b> 10		
Scoring		10 / 20		
- Critical deviations (*)		0		

#### FIRE EXTINGUISHERS/FIRE BLANKETS

Statement	Comment	Weight	Result	Critical
Fire extinguishers must be wall mounted		10 / 10		
Fire extinguishers are readily accessible, fully charged and regularly inspected / record inspection date	Due now	10 / 10		*
Fire Blankets must be wall mounted in grill area for easy access		10 / 10		
Scoring	·	30 / 30		

0

= Total 30

## **HYGIENE REGIME**

- Critical deviations (\*)

Statement	Comment	Weight	Result	Critical
Color coded mops must be used for FOH and BOH and TOILETS.		5/5		
Must be stored correctly - upright position on a hanging rack	In use	5/5		
Must be sanitized over night		<b>5</b> / 5		
Each section to have correct color coded equipment		5/5		
Bucket of soap water to be available in relevant areas, with relevant cloths		5/5		
All cloths must be clean, sanitized and color coded in relevant areas		5/5		

30 / 30 Scoring

- Critical deviations (\*) 0

#### **TOILETS: WHERE APPLICABLE**

Statement	Comment	Weight	Result	Critical
Clean and well maintained		5/5		
Fresh odor		5/5		
Toilet paper, hand toweling, soap and santizer		<b>5</b> / 5		
She bins in place		5/5		
Extra effort in making bathrooms more pretty/ user friendly.		<b>5</b> / 5		
Toilet cleaning checklist completed and filed Photo 1	Dates Today is Friday 15th	10 / 10		
Baby change stations,clean and operational		<b>5</b> / 5		
coring	'	40 / 40		
Critical deviations (*)		0		

STAFF TOILETS

= Total

Statement	Comment	Weight	Result	Critical
Clean and well maintained		5/5		
Fresh odor		5/5		
Toilet paper, hand toweling, hand soap and santizer		10 / 10		
She bins in place		5/5		
Toilet cleaning checklist completed and filed		5/5		
Toilet seat present		5/5		

40

Scoring 35 / 35

- Critical deviations (\*)

#### STAFF LOCKER ROOM

Statement	Comment	Weight	Result	Critical
Cleanliness	Mouldy on walls and roof. Obvious transfer to kitchen issue. Also the wall is at breaking point. Please reinforce	0/5		
Photo 1				
Photo <u>2</u>				
Photo <u>3</u>				
Photo <u>4</u>				
Odour		5/5		
Neat		5/5		
Boots stored correctly and sanitized		5/5		
Scoring	,	15 / 20		
- Critical deviations (*)		0		
= Total		15		

## SIGNAGE, EXTERIOR AND ENTRANCE

Statement	Comment	Weight	Result	Critical
Signage - Illumination and general cleanliness and condition		5/5		*
General cleanliness of outside area conditon of furniture		5/5		
Spec Furniture		5/5		

Scoring 15 / 15

- Critical deviations (\*)

#### **SEATING AREA / MENUS / CONDIMENTS**

Statement	Comment	Weight	Result	Critical
Paint work, ceiling boards	Ceiling mouldy and needs to be painted please	0/5		
Photo <u>1</u>				
Cleanliness of walls, air ducts etc		5/5		
Lighting - all working		5/5		
All gold Tomato sauce bottles clean and in good condition		5/5		
Correct Condiment baskets clean workable and packed correctly (santizer bottle, salt, pepper, wetwipes, peri peri sauce)		10 / 10		
Menus up to date and clean		5/5		
Menu boards professionally done, neat, illuminated		5/5		
Correct Serviette Dispensers on the tables filled, good condition, not cracked and clean		10 / 10		
TV working and clean		5/5		
Scoring		50 / 55		

- Critical deviations (\*) 0

= Total 50

## MARKETING / P.O.S.

Statement	Comment	Weight	Result	Critical
Moz Spec A frames in use, National / Regional Promo material displayed		5/5		
Correct marketing material in Serviette dispensers, Posters Moz approved Spec		<b>5</b> / 5		
In-house specials material Moz spec		5/5		
Correct Moz Spec Take Away Containers, Carry bags and stickers been used		5/5		*
If HO promo running only HO promo on tables		5/5		
Snapper frames wall mounted		5/5		

0

30 / 30 Scoring

- Critical deviations (\*)

#### **RECEPTION COUNTER/PLANTS/BINS**

Statement	Comment	Weight	Result	Critical
Pots and plants clean (dust and cigarette butts free)		5/5		
Bins odour free and clean, with lids and refuse bag in		5/5		
Front counter clean and uncluttered		10 / 10		*

Scoring 20 / 20

- Critical deviations (\*)

= Total 20

## WAITER STATIONS/CUTLERY/CROCKERY

Statement	Comment	Weight	Result	Critical
Waiter station - Clean, drawers and cupboards neat, Cutlery trays clean		5/5		
Welcome Peanut Cone and Sweets Moz Spec available		10 / 10		*
Kids colouring in sheets and crayons available		5/5		

Scoring 20 / 20

- Critical deviations (\*)

= Total 20

#### **TELEPHONE AND COMPUTER**

Statement	Comment	Weight	Result	Critical
Latest Moz GAAP / Pilot software version in use updated on the cloud and stock control captured		<b>10 /</b> 10		*
Moz Email account activated and checked		<b>5</b> / 5		
Emergency Telephones number near the phone		5/5		
Telephone and Wifi in working order	WiFi is MUCH better, thank you	<b>10 /</b> 10		

Scoring 30 / 30

- Critical deviations (\*)

#### **MANAGERS**

Statement	Comment	Weight	Result	Critical
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes.		<b>10 /</b> 10		*
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		<b>5</b> / 5		
Manager involved in running of floor FOH, vibing with customers and staff and running BOH		<b>10 /</b> 10		

Scoring 25 / 25

- Critical deviations (\*)

= Total 25

## **WAITERS**

Statement	Comment	Weight	Result	Critical
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes and aprons		5/5		
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		10 / 10		
Waiter's cloths - must be 2, worn on belt/apron, not shoulder		10 / 10		
Waiting staff introduced themselves to tables - Using Bom Dia Greeting - Good day		0/10		
Waiters writing on the table paper runner: name and manager name	Some did, but more didn't. Some table didn't have table runners	0 / 10		*
Waiters Tools check - Waiters friend , Orderbooks, 3 pens and 2 dish cloths, lighter, cash float all available		10 / 10		

Scoring 35 / 55

- Critical deviations (\*)

#### BAR

5/5 5/5 5/5	
<b>5</b> / 5	
10 / 10	
10 / 10	
10 / 10	
<b>10 /</b> 10	*
5/5	
<b>5/</b> 5	
<b>10 /</b> 10	*
10 / 10	
10 / 10	
95 / 95	
	10 / 10  10 / 10  5 / 5  5 / 5  10 / 10  10 / 10

- Critical deviations (\*)

#### WELCOME / CUSTOMER RECEPTION / REQUESTS

Statement	Comment	Weight	Result	Critical
Customer acknowledged immediately on entering store		10 / 10		
Specified music being played and at correct sound levels		10 / 10		
Customer must be escorted to table		5/5		
Farewell and thanked by staff/management on way out		<b>5</b> / 5		
Scoring		30 / 30		

0 - Critical deviations (\*)

= Total 30

## **TABLE SERVICE**

Statement	Comment	Weight	Result	Critical
Menus - removed from table, on placing order		<b>10 /</b> 10		
Beverages - tray used, drinks opened and poured half full		10 / 10		
Wine service - label presented, taster poured, ice bucket delivered		10 / 10		
Tables wiped down during service - water and food residue		10 / 10		
Handling of plates, platters - nicely placed, warning of hot plates, 1 cloth per plate		10 / 10		
Ashtrays - cleared appropriately (if appropriate)		<b>10 /</b> 10		
Table cleared of all dirty cutlery and crockery before bill presented		<b>10 /</b> 10		
Bill presentation - Clean bill folder,Pen, Moz mints, Wrapped toothpicks, Correct change, Correct bill, Thank you note		10 / 10		
Waiters to be knowledgeable of all menu items,Menu knowledge – questions/queries satisfactorily answered – Question on in store specials	Very limited ability to meanfull describe the desserts. Purity is going to assist with cross testing and helping with vocabulary	0/20		*

**80** / 100 Scoring

- Critical deviations (\*) 10

## KIDS SECTION (WHERE APPLICABLE)

Statement	Comment	Weight	Result	Critical
Play area clean and no broken equipment (if applicable)		5/5		
Child Minder present (if applicable)		<b>5</b> / 5		
Play area well equipped		5/5		

Scoring 15 / 15

- Critical deviations (\*)

0

= Total

## LEGAL REQUIREMENTS (MONTHLY)

Statement	Comment	Weight	Result	Critical
Generator in Working Order and Serviced		5/5		
Proof of pest control services		5/5		
Financial information submitted to Mozambik head office by 10th of each month - SALES ANALYSIS - GP's		20 / 20		*
Latest Updated - OPS Manual and Recipe Card Booklets		5/5		*
Are the disclaimers visible in the following areas - Kids Play Area, Peanut & Food allegies / General by the front door		5/5		

Scoring 40 / 40

- Critical deviations (\*)

## **LEGAL REQUIREMENTS (STAFF)**

Statement	Comment	Weight Resu	It Critical
Disciplinary procedures been followed, evidence that any warnings / disciplinary action is being kept and done according to law		<b>5</b> /5	
Waiters meeting must have taken place and recorded - File present		5/5	
Contracts - File with all employee details / ID COPY, WORK PERMITS / addresses / contact number / emergency contact		10 / 10	*
Time in Attendance		2/2	
PAYE and UIF		2/2	
Funeral Policies (if applicable)		2/2	
COIDA Certificate (Compensation for Occupational Injuries and Diseases Act)		0/5	
Scoring		<b>26</b> / 31	
Critical deviations (*)		0	
Total		26	

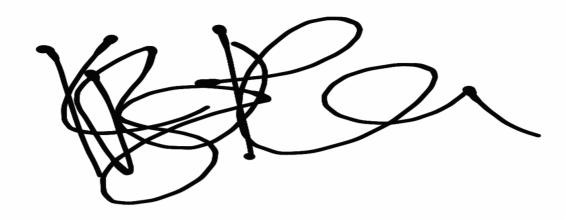
## **LEGAL REQUIREMENTS (LEGAL)**

= Grand total

Statement	Comment	Weight	Result	Critical
Liquor License Section 19/23		2/2		
Certificate of Acceptability		2/2		
Fire Certificate		2/2		
Gas Certificate		2/2		
Electrical Compliance		2/2		
Trade License		0/2		
Certificate of Occupancy		0/2		
TV License		0/2		
SAMPRO / SAMPRA		0/2		
VAT Registration		2/2		
Basic Conditions of Employment Act		0/2		
First Aid Training Certificates		5/5		*
Certificate of Safe Oil Disposal		5/5		
coring		22 / 32		
Critical deviations (*)		0		
Total		22		
Overall score		1138 / 1268		
Total critical deviations		30		

1108

Operations Signed: 16/08/2025 08:20:37



Store Manager Signed: 16/08/2025 08:20:51

