# MOZAMBIK

## Wilson's Wharf

Task ref# 11162

Date 14-08-2025

Type of task Store Evaluation

Completed by Mozambik, Karen

Start odometer 74225 End odometer 0

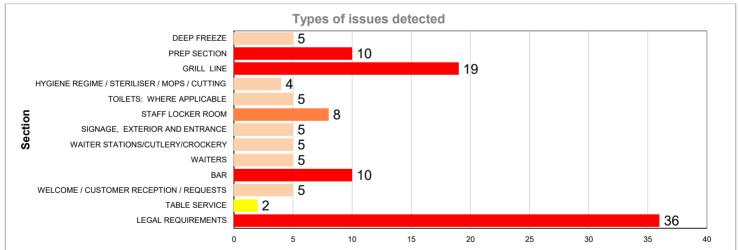
Distance traveled -74225 km

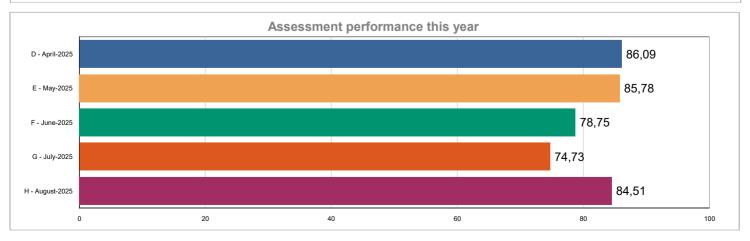
Time taken 1519 mins

Collector Operations Managers

Score 649/768 (85%)







## Responses to inspection points

## **DEEP FREEZE**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O.		5/5	
Defrosted and cleaned once a week		5/5	
Correct labeling and dating	Needs to be worked on still. Some labels but no dates	0/5	
Storage of all products to be done according to Health Standard		5/5	
Temperature to be between -18 and -20 deg		5/5	
Condition and maintenance of freezer		5/5	

**Scoring 25** / 30

## **COLD ROOM**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)		<b>5</b> / 5	
Correct labeling and dating		<b>5</b> / 5	
Storage of all products to be done according to Health Standard		<b>5</b> / 5	
Correct temp - 2c to 7c (dependent on defrost cycle)		<b>5</b> / 5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		<b>5</b> / 5	

**Scoring 25 / 25** 

## STOREROOM

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)		<b>5</b> / 5	
Correct labeling and dating		<b>5</b> / 5	
Storage of all products according to health Standard - Chemicals stored separately		<b>5</b> / 5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		<b>5</b> / 5	

**Scoring 20 / 20** 

#### **DELI SECTION**

Statement	Comment	Weight	Result
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		<b>5</b> / 5	
Recipes for salads and desserts followed		5/5	
Cleanliness of areas		<b>5</b> / 5	
Deli Equipment in working order		5/5	
Food stored correctly after preparation eg: lettuce, coconut rice etc		<b>5</b> / 5	

**Scoring 25 / 25** 

## PREP SECTION

tatement	Comment	Weight	Result
Shelving neat,clean and organized		<b>5</b> / 5	
Fridges clean, correct temperature and working - handles and seals unbroken		5/5	
All prescribed hygiene specifications followed		<b>5</b> / 5	
Are products defrosted and stored correctly after production?		<b>5</b> / 5	
Any rusting or broken tables and legs?		5 / 5	
Portion scale working and clean		5/5	
All prep and portions sheets in use and filled in?	Cannot find book	0/5	
Platform scale working and clean	It's not working	0/5	
Portion size (kg): Cheese		2/2	
Portion size (kg): Calamari tubes		2/2	
Portion size (kg): Calamari heads		2/2	
Portion size (kg): Ribs		2/2	
Portion size (kg): Chicken livers		2/2	

**Scoring 40** / 50

#### **SCULLERY/DISHWASHER**

Statement	Comment	Weight	Result
Cleanliness of section and equipment		2/2	
Cutting boards, pots, cutlery and crockery stacked correctly		2/2	
No leaking plumbing		5/5	
Correct use of chemicals and all staff to be trained by supplier on usage and safety		2/2	
Hand santizer / hand soap / hand paper / bin available		2/2	
Grease traps cleaned daily.		2/2	
All equipment working, dishwasher, taps, hose.		<b>5</b> / 5	
Bin area clean		5/5	

Scoring 25 / 25

## GRILL LINE

Statement	Comment	Weight	Result
Fridges clean, correct temperature and working - handles and seals unbroken		<b>5</b> / 5	
Flat top and gas lines clean, burners working, heat shield and base tray in good condition		<b>10 /</b> 10	
Open Flame grill clean and stones changed twice a month  Photo 1 Photo 2	Needs more stones, fourth time requesting. Space on grill limited as what's left of the stones are bunches together in the middle	0 / 10	
Chip Fryer clean, drained daily and working - thermostat checked		10 / 10	
Oil quality as per spec,		5/5	
Following Moz cooking procedure		10 / 10	
Salamander and frame clean, all heat elements working		<b>5</b> / 5	
All serving plates and platters clean and stacked correctly		5/5	
Co-ordinating area cleaned and clear of clutter		5/5	
Gas boiling table / Inductions clean and all burners and valves working correctly		<b>5</b> / 5	
Extraction system and canopy working (incl lights), cleaned daily including filters		<b>15 /</b> 15	
Extraction professionally cleaned - record last date		<b>10 /</b> 10	
Chips, Rice and Veg freshness		10 / 10	
Cleanliness of light switches and isolators		2/2	
General cleanliness of floors, walls, ceilings, skirting and rubbish area		2/2	
No broken wall or floor tiles	Tiling to be completed	0/2	
Photo 1			
Photo <u>2</u>			
Photo <u>3</u>			
Photo 4			

#### **GRILL LINE**

Statement	Comment	Weight	Result
Electrical compliance loose wires, fixtures, etc.  Photo 1		0/2	
Photo <u>2</u> Photo <u>3</u>			
Correct Mozambik uniform regulations must be adhered to		<b>10 /</b> 10	
Plates Unchipped, Moz Spec		0/5	
Oven in working order and clean		<b>10 /</b> 10	
• .		440 / 400	

Scoring 119 / 138

### CHICKEN / MEAT / SEAFOOD PRODUCTS

Statement	Comment	Weight	Result
Correct Mozambik specifications		<b>5</b> / 5	
Mozambik approved suppliers in use only		<b>10 /</b> 10	
Control stock levels		<b>5</b> / 5	
All sauces not OFF / SOUR		<b>5</b> / 5	
Is the store buying 26% of stock from DC according to Store turnover sheet?		<b>30 /</b> 30	

Scoring 55 / 55

## FIRST AID KIT

Statement	Comment	Weight	Result
A fully equipped first aid kit must be present in stores	Please top up and keep tidy. Please get blue or coloured plasters	<b>5</b> / 5	
First Aid officer on duty	Ugesh	10 / 10	

Scoring 15 / 15

### FIRE EXTINGUISHERS/FIRE BLANKETS

Statement	Comment	Weight	Result
Fire extinguishers must be wall mounted		<b>5</b> / 5	
Fire extinguishers are readily accessible, fully charged and regularly inspected / record inspection date	Due 03/26	<b>10 /</b> 10	
Fire Blankets must be wall mounted in grill area for easy access		<b>5</b> / 5	

Scoring 20 / 20

### HYGIENE REGIME / STERILISER / MOPS / CUTTING

Statement	Comment	Weight	Result
Color coded mops must be used for FOH and BOH and TOILETS.	Thank youuuuuu	5/5	
Must be stored correctly - upright position on a hanging rack	Passing cause I am so happy with the mops and buckets in each colour, thank you. Most are hanging up, only one left in the water. Well done	2/2	
Photo 1			
Photo <u>2</u>			
Must be sanitized over night		2/2	
Each section to have correct color coded equipment		5/5	
Bucket of soap water to be available in relevant areas		2/2	
Clean cloths must accompany these buckets	No cloths in any of the buckets	0/2	
Photo 1			
Photo <u>2</u>			
Photo <u>3</u>			
All cloths must be clean, sanitized and color coded	No cloths	0/2	

Scoring 16 / 20

## **TOILETS: WHERE APPLICABLE**

Statement	Comment	Weight	Result
Clean and well maintained		5/5	
Fresh odor		1/1	
Toilet paper, hand toweling, soap and santizer		5/5	
She bins in place		5/5	
Extra effort in making bathrooms more pretty/ user friendly.		1/1	
Toilet cleaning checklist completed and filed	I have just issued a new checklist and pen and already this has been completed with a permanent marker. I will request a new laminated one be sent to you from DC, cost is R29 which should assist with the cleaning and weekly re-use	0/5	
Photo <u>1</u>			
Baby change stations,clean and operational		1/1	

Scoring 18 / 23

#### STAFF TOILETS

Statement	Comment	Weight	Result
Clean and well maintained		<b>5</b> / 5	
Fresh odor		1/1	
Toilet paper, hand toweling, hand soap and santizer		<b>5</b> / 5	
She bins in place		1/1	
Toilet cleaning checklist completed and filed		<b>5</b> / 5	
Toilet seat present		1/1	

Scoring 18 / 18

## STAFF LOCKER ROOM

Statement	Comment	Weight	Result
Cleanliness	Dirty	0/5	
Odour		0 / 1	
Neat Photo 1		0 / 1	
Boots stored correctly and sanitized  Photo <u>1</u>	Bad smell	0/1	

Scoring 0 / 8

# SIGNAGE, EXTERIOR AND ENTRANCE

Statement	Comment	Weight	Result
Signage - Illumination and general cleanliness and condition	Sign faded	0/5	
General cleanliness of outside area conditon of furniture		5/5	
Spec Furniture		<b>5</b> / 5	

**Scoring 10 / 15** 

#### **SEATING AREA / MENUS / CONDIMENTS**

Statement	Comment	Weight	Result
Paint work, ceiling boards		1/1	
Cleanliness of walls, air ducts etc		1/1	
Lighting - all working		1/1	
All gold Tomato sauce bottles clean and in good condition		5/5	
Correct Condiment baskets clean workable and packed correctly (santizer bottle, salt, pepper, wetwipes, peri peri sauce)		1/1	
Menus up to date and clean		1/1	
Menu boards professionally done, neat, illuminated		1/1	
Correct Serviette Dispensers on the tables and filled		<b>5</b> / 5	
TV working and clean		10 / 10	

Scoring 26 / 26

## MARKETING / P.O.S.

Statement	Comment	Weight	Result
Moz Spec A frames in use, National / Regional Promo material displayed		5/5	
Correct marketing material in Serviette dispensers, Posters Moz approved Spec		<b>5</b> / 5	
In-house specials material Moz spec		1/1	
Correct Moz Spec Take Away Containers, Carry bags and stickers been used		2/2	
If HO promo running only HO promo on tables		2/2	
Snapper frames wall mounted		2/2	

**Scoring** 17 / 17

#### **RECEPTION COUNTER/PLANTS/BINS**

tatement	Comment	Weight	Result
Pots and plants clean (dust and cigarette butts free)		2/2	
Bins odour free and clean, with lids and refuse bag in		2/2	
Front counter clean and uncluttered		2/2	
Scoring		6/6	

### WAITER STATIONS/CUTLERY/CROCKERY

Statement	Comment	Weight	Result
Waiter station - Clean, drawers and cupboards neat, Cutlery trays clean		<b>5</b> / 5	
Welcome Peanut Cone and Sweets Moz Spec available		<b>5</b> / 5	
Kids colouring in sheets and crayons available  Photo <u>1</u>	Kids menus in a terrible condition, no crayons or kokis	0/5	

Scoring 10 / 15

## **TELEPHONE AND COMPUTER**

Statement	Comment	Weight	Result
Latest Moz GAAP / Pilot software version in use updated on the cloud.		2/2	
Moz Email account activated and checked		2/2	
Emergency Telephones number near the phone		2/2	
Telephone and Wifi in working order		2/2	

Scoring 8 / 8

### **MANAGERS**

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes.		<b>5</b> / 5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		<b>5</b> / 5	
Manager involved in running of floor FOH, vibing with customers and staff and running BOH		<b>5</b> / 5	

Scoring 15 / 15

### WAITERS

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes and aprons		5/5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery	Only 1 lady had gel nails	5/5	
Waiter's cloths - must be 2, worn on belt/apron, not shoulder		2/2	
Waiting staff introduced themselves to tables - Using Bom Dia Greeting - Good day	A bit hit and miss	0/5	
Waiter writing on table ie:name and manger name	Mostly, one or two missing	5/5	
Waiters Tools check - Waiters friend , Orderbooks, 3 pens and 2 dish cloths, lighter, cash float all available		5/5	

Scoring 22 / 27

## BAR

Statement	Comment	Weight	Result
Clean, merchandised and stocked according to standards  Photo 1	Open half eaten food in the drinks fridge	0/5	
All Fridges clean, working, lights working, seals not broken and decals in place	Main fridges are cold. Just small one needs light fixed	5/5	
Blender, blender jugs and Ice well clean, working		5/5	
Coffee machines / grinder clean, working	Coffee machine not making water hot. Technician has been engaged. Deep clean/descaling needed	0/5	
Has the barman/barlady been for full Barista training		2/2	
Glasses and crockery clean, unchipped and unstained		2/2	
Bar area and equipment (incl printers) clean and tidy		2/2	
Glasses and crockery Moz spec		5/5	
Great cup of coffee?		2/2	
Ice machine / chest freezer in working order and clean		2/2	

Scoring 25 / 35

#### WELCOME / CUSTOMER RECEPTION / REQUESTS

Statement	Comment	Weight	Result
Customer acknowledged immediately on entering store		<b>5</b> / 5	
Specified music being played and at correct sound levels	Not spec but at a decent volume	0/5	
Customer must be escorted to table		<b>5</b> / 5	
Farewell and thanked by staff/management on way out		<b>5</b> / 5	

Scoring 15 / 20

## **TABLE SERVICE**

Statement	Comment	Weight	Result
Menus - removed from table, on placing order		2/2	
Beverages - tray used, drinks opened and poured half full		2/2	
Wine service - label presented, taster poured, ice bucket delivered		2/2	
Tables wiped down during service - water and food residue		2/2	
Handling of plates, platters - nicely placed, warning of hot plates, 1 cloth per plate		2/2	
Ashtrays - cleared appropriately (if appropriate)		2/2	
Table cleared of all dirty cutlery and crockery before bill presented		2/2	
Bill presentation - Clean bill folder,Pen, Moz mints, Wrapped toothpicks, Correct change, Correct bill, Thank you note		2/2	
Waiters to be knowledgeable of all menu items,Menu knowledge – questions/queries satisfactorily answered – Question on in store specials	Very poor knowledge of the dessert menu from everyone except Eli.	0/2	

**Scoring** 16 / 18

## **KIDS SECTION**

		Comment	Weight	Result
	Play area clean and no broken equipment (if applicable)		<b>5</b> / 5	
	Child Minder present		<b>5</b> / 5	

Scoring 10 / 10

#### LEGAL REQUIREMENTS

tatement	Comment	Weight	Result
Generator in Working Order and Serviced	No service history available	0 / 1	
Proof of pest control services	Due tonight	5/5	
Disciplinary procedures been followed, evidence that any warnings / disciplinary action is being kept and done according to law		5/5	
Waiters meeting must have taken place and recorded - File present		<b>5</b> / 5	
Financial information submitted to Mozambik head office by 10th of each month - SALES ANALYSIS - GP's		0/20	
Liquor License Section 19/23		2/2	
Certificate of Acceptability		2/2	
Fire Certificate		2/2	
Gas Certificate		0/2	
Electrical Compliance		2/2	
Trade License		2/2	
Certificate of Occupancy		0/2	
TV License		0/2	
SAMPRO / SAMPRA		2/2	
Contracts - File with all employee details / ID COPY, WORK PERMITS / addresses / contact number / emergency contact		5/5	
Latest Updated - OPS Manual and Recipe Card Booklets		5/5	
Time in Attendance		2/2	
PAYE and UIF		0/2	
VAT Registration		2/2	
Basic Conditions of Employment Act		0/2	
Funeral Policies (if applicable)		2/2	
First Aid Training Certificates		2/2	

#### LEGAL REQUIREMENTS

Statement	Comment	Weight	Result
COIDA Certificate (Compensation for Occupational Injuries and Diseases Act)		0/5	
Certificate of Safe Oil Disposal		3/3	
Scoring		48 / 84	
Overall score		649 / 768	

Operations Signed: 12/08/2025 13:54:06



Store Manager Signed: 12/08/2025 14:03:29



Store Manager Signed: 12/08/2025 14:03:32

