# MOZAMBIK

# **Kitwe**

Task ref# 11061

Date 29-06-2025

Type of task Store Evaluation

Completed by St Clair-Mulley, Melanie

Start odometer 123 End odometer 1234

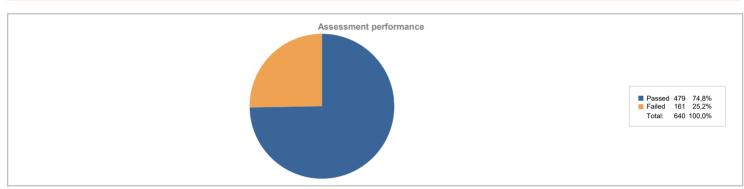
Distance traveled 1111 km

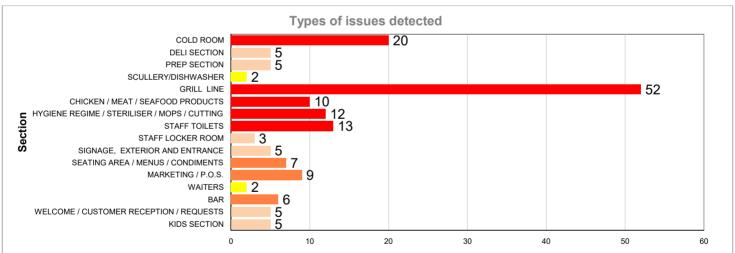
Start time Saturday 28 June, 2025 08:13:52 End time Saturday 28 June, 2025 16:35:09

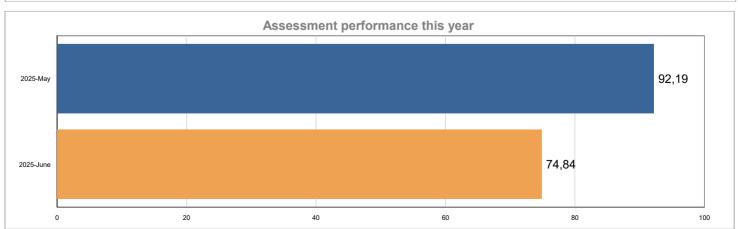
Time taken 502 mins

Collector Head of Operations

Score 479/640 (75%)







# Responses to inspection points

# **DEEP FREEZE**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O.		5	
Defrosted and cleaned once a week		5	
Correct labeling and dating  Photo 1		5	
Storage of all products to be done according to Health Standard  Photo 1	Prawns damaged due to load shedding	5	
Temperature to be between -18 and -20 deg		5	
Condition and maintenance of freezer		5	

**Scoring 30** / 30

# **COLD ROOM**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)		5	
Correct labeling and dating  Photo 1	Need more labels	0	
Storage of all products to be done according to Health Standard  Photo 1	Using the palm oil bucket to store Mash	0	
Correct temp - 2c to 7c (dependent on defrost cycle)		5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		5	

Scoring 15 / 35

# STOREROOM

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)		5	
Correct labeling and dating		5	
Storage of all products according to health Standard - Chemicals stored separately	Add more shelves	5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		5	

**Scoring 20 / 20** 

### **DELI SECTION**

Statement	Comment	Weight	Result
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		5	
Recipes for salads and desserts followed		5	
Cleanliness of areas Photo 1	Leaking plumbing	5	
Deli Equipment in working order  Photo 1	Need hand bitter for the milkshake Rice cooker need temp controller to be fixed No printer in Deli	0	
Food stored correctly after preparation eg: lettuce, coconut rice etc		1	

Scoring 16 / 21

### PREP SECTION

Statement	Comment	Weight	Result
Shelving neat,clean and organized	Need prawn skewers Detergent near prepped food	5	
Photo 1			
Photo <u>2</u>			
Fridges clean, correct temperature and working - handles and seals unbroken		5	
All prescribed hygiene specifications followed	Need a table for easier prep	0	
Are products defrosted and stored correctly after production?		5	
Any rusting or broken tables and legs?		5	
Portion scale working and clean		5	
All prep and portions sheets in use and filled in?		1	
Platform scale working and clean		1	
Are the portion sizes correct?		1	
Portion size (kg): Cheese		1	
Photo <u>1</u>			
Portion size (kg): Calamari tubes		1	
Photo <u>1</u>			
Portion size (kg): Calamari heads		1	
Photo <u>1</u>			
Portion size (kg): Ribs		1	
Photo <u>1</u>			
Portion size (kg): Chicken livers		1	

**Scoring** 38 / 43

### SCULLERY/DISHWASHER

Statement	Comment	Weight	Result
Cleanliness of section and equipment  Photo 1	Pipe needs to be lifted off the floor	2	
Photo 2			
Cutting boards, pots, cutlery and crockery stacked correctly		2	
No leaking plumbing		2	
Correct use of chemicals and all staff to be trained by supplier on usage and safety		2	
Hand santizer / hand soap / hand paper / bin available	Need to add a handwash basin for all the staff to wash there hands	2	
Grease traps cleaned daily.  Photo <u>1</u>		0	
All equipment working, dishwasher, taps, hose.	No hot water	1	
Bin area clean		1	

Scoring 14 / 16

# GRILL LINE

Statement	Comment	Weight	Result
Fridges clean, correct temperature and working - handles and seals unbroken		12	
Flat top and gas lines clean, burners working, heat shield and base tray in good condition		12	
Open Flame grill clean and stones changed twice a month		2	
Chip Fryer clean, drained daily and working - thermostat checked  Photo 1	Need a skimmer	0	
Oil quality as per spec,		5	
Following Moz cooking procedure  Photo 1	Pizza adding 50gr instead 70gr	0	
Salamander and frame clean, all heat elements working  Photo 1	Need new temp control	2	
All serving plates and platters clean and stacked correctly	Yes but not spec plates. Wrong size of sauce bowls. Need 45ml ss bowls	2	
Co-ordinating area cleaned and clear of clutter		6	
Gas boiling table / Inductions clean and all burners and valves working correctly		4	
Extraction system and canopy working (incl lights), cleaned daily including filters  Photo 1 Photo 2 Photo 3	No light Leaking oil Dirty filters	0	
Extraction professionally cleaned - record last date		5	
Chips, Rice and Veg freshness		4	
Moz sauces and Spices to Moz specification	Tartar sauce recipes wrong Chaka showed them	0	
Cleanliness of light switches and isolators  Photo 1  Photo 2		0	
Photo 3			

### **GRILL LINE**

Statement	Comment	Weight	Result
General cleanliness of floors, walls, ceilings, skirting and rubbish area  Photo 1	Need a rubbish bin here	0	
No broken wall or floor tiles		1	
Electrical compliance loose wires, fixtures, etc.  Photo 1  Photo 2  Photo 3		0	
Correct Mozambik uniform regulations must be adhered to	Need full uniform all staff	0	
Plates Unchipped, Moz Spec Photo <u>1</u>	Not spec plates	0	

Scoring 55 / 139

# CHICKEN / MEAT / SEAFOOD PRODUCTS

Statement	Comment	Weight	Result
Correct Mozambik specifications  Photo 1	Wrong chip spice No choc wafers in stock	0	
Mozambik approved suppliers in use only		0	
Control stock levels		5	
All sauces not OFF / SOUR		3	
Is the store buying 26% of stock from DC according to Store turnover sheet?		30	

**Scoring** 38 / 48

# FIRST AID KIT

Statement	Comment	Weight	Result
A fully equipped first aid kit must be present in stores		5	
First Aid officer on duty		5	

**Scoring 10 / 10** 

### FIRE EXTINGUISHERS/FIRE BLANKETS

Statement	Comment	Weight	Result
Fire extinguishers must be wall mounted		5	
Fire extinguishers are readily accessible, fully charged and regularly inspected / record inspection date		5	
Fire Blankets must be wall mounted in grill area for easy access		5	

**Scoring** 15 / 15

# HYGIENE REGIME / STERILISER / MOPS / CUTTING

Statement	Comment	Weight	Result
Color coded mops must be used for FOH and BOH and TOILETS.	Need new equipment	0	
Photo 1			
Photo 2			
Must be stored correctly - upright position on a hanging rack		0	
Photo <u>1</u>			
Must be sanitized over night		0	
Each section to have correct color coded equipment		0	
Bucket of soap water to be available in relevant areas		2	
Clean cloths must accompany these buckets		0	
All cloths must be clean, sanitized and color coded		0	

Scoring 2 / 16

### **TOILETS: WHERE APPLICABLE**

Statement	Comment	Weight	Result
Clean and well maintained	Extraction fan covers need to be cleaned Ladies toilet in the middle the push button is broken	5	
Photo <u>1</u>			
Photo <u>2</u>			
Fresh odor		1	
Toilet paper, hand toweling, soap and santizer		1	
She bins in place		1	
Extra effort in making bathrooms more pretty/ user friendly.		1	
Toilet cleaning checklist completed and filed		5	
Baby change stations,clean and operational		5	

Scoring 24 / 24

# STAFF TOILETS

Statement	Comment	Weight	Result
Clean and well maintained  Photo <u>1</u>	Need toilet roll holder	0	
Fresh odor		2	
Toilet paper, hand toweling, hand soap and santizer  Photo 1	No wall mounted hand soap dispenser and santizer	0	
She bins in place	Need bins	0	
Toilet cleaning checklist completed and filed		0	
Toilet seat present Photo 1	Nope	0	

Scoring 2 / 15

### STAFF LOCKER ROOM

Statement	Comment	Weight	Result
Cleanliness		0	
Photo <u>1</u>			
Photo <u>2</u>			
Odour		1	
Neat		0	
Photo <u>1</u>			
Boots stored correctly and sanitized		1	

Scoring 2/7

# SIGNAGE, EXTERIOR AND ENTRANCE

Statement	Comment	Weight	Result
Signage - Illumination and general cleanliness and condition  Photo 1		0	
General cleanliness of outside area conditon of furniture		5	
Spec Furniture		5	

**Scoring 10 / 15** 

### **SEATING AREA / MENUS / CONDIMENTS**

Statement	Comment	Weight	Result
Paint work, ceiling boards	Need to fix and repaint	0	
Photo 1			
Photo <u>2</u>			
Cleanliness of walls, air ducts etc		1	
Lighting - all working		1	
All gold Tomato sauce bottles clean and in good condition		1	
Correct Condiment baskets clean workable and packed correctly (santizer bottle, salt, pepper, wetwipes, peri peri sauce)  Photo 1		0	
Menus up to date and clean Photo 1	Menus printed with the bleed on the side	1	
Menu boards professionally done, neat, illuminated		1	
Correct Serviette Dispensers on the tables and filled  Photo 1	No advertising	0	

Scoring 5 / 13

### MARKETING / P.O.S.

Statement	Comment	Weight	Result
Moz Spec A frames in use, National / Regional Promo material displayed Photo 1 Photo 2	No A frames with advertising need to put something by the entrance	0	
Correct table talkers on tables and in Serviette dispensers, Posters Moz approved Spec Photo 1 Photo 2	Faded and no marketing material	0	
Photo <u>3</u> In-house specials material Moz spec		1	
Correct Moz Spec Take Away Containers, Carry bags and stickers been used		2	
If HO promo running only HO promo on tables		2	
Snapper frames wall mounted Photo <u>1</u>	No snapper frames on the wall	0	

Scoring 5 / 21

# **RECEPTION COUNTER/PLANTS/BINS**

Statement	Comment	Weight	Result
Pots and plants clean (dust and cigarette butts free)		2	
Bins odour free and clean, with lids and refuse bag in		1	
Front counter clean and uncluttered		2	

Scoring 5 / 5

# WAITER STATIONS/CUTLERY/CROCKERY

Statement	Comment	Weight	Result
Waiter station - Clean, drawers and cupboards neat, Cutlery trays clean		5	
Welcome Peanut Cone and Sweets Moz Spec available		5	
Kids colouring in sheets and crayons available		5	

Scoring 15 / 15

### **TELEPHONE AND COMPUTER**

Statement	Comment	Weight	Result
Latest Moz GAAP / Pilot software version in use updated on the cloud.		2	
Moz Email account activated and checked		2	
Emergency Telephones number near the phone		2	
Telephone and Wifi in working order		2	

Scoring 8 / 8

# **MANAGERS**

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes.		5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		3	
Manager involved in running of floor FOH, vibing with customers and staff and running BOH		5	
Disciplinary procedures been followed, evidence that any warnings / disciplinary action is being kept and done according to law		5	

Scoring 18 / 18

# **WAITERS**

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes and aprons		5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		0	
Waiter's cloths - must be 2, worn on belt/apron, not shoulder		1	
Waiting staff introduced themselves to tables - Using Bom Dia Greeting - Good day		5	
Waiter writing on table ie:name and manger name		3	
Waiters Tools check - Waiters friend , Orderbooks, 3 pens and 2 dish cloths, lighter, cash float all available		5	

Scoring 19 / 21

### BAR

Statement	Comment	Weight	Result
Clean, merchandised and stocked according to standards  Photo 1	List attached	4	
All Fridges clean, working, lights working, seals not broken and decals in place		4	
Blender, blender jugs and Ice well clean, working		1	
Coffee machines / grinder clean, working		1	
Has the barman/barlady been for full Barista training		2	
Glasses and crockery clean, unchipped and unstained	Need to order 25ml shooter glasses Martini glasses to small Margirita glasses Wrong size of cut gin glass	0	
Photo 1			
Photo <u>2</u>			
Photo <u>3</u>			
Bar area and equipment (incl printers) clean and tidy		2	
Glasses and crockery Moz spec	Not spec	0	
Photo 1			
Great cup of coffee?		2	
Ice machine / chest freezer in working order and clean	Not.working, awaiting a part	0	

Scoring 16 / 26

# WELCOME / CUSTOMER RECEPTION / REQUESTS

Statement	Comment	Weight	Result
Customer acknowledged immediately on entering store		5	
Specified music being played and at correct sound levels		0	
Customer must be escorted to table		5	
Farewell and thanked by staff/management on way out		5	

Scoring 15 / 20

### **TABLE SERVICE**

Statement	Comment	Weight	Result
Menus - removed from table, on placing order		2	
Beverages - tray used, drinks opened and poured half full		2	
Wine service - label presented, taster poured, ice bucket delivered		2	
Tables wiped down during service - water and food residue		2	
Handling of plates, platters - nicely placed, warning of hot plates, 1 cloth per plate		2	
Ashtrays - cleared appropriately (if appropriate)		2	
Table cleared of all dirty cutlery and crockery before bill presented		2	
Bill presentation - Clean bill folder,Pen, Moz mints, Wrapped toothpicks, Correct change, Correct bill, Thank you note		2	
Waiters to be knowledgeable of all menu items,Menu knowledge – questions/queries satisfactorily answered – Question on in store specials		2	

**Scoring** 18 / 18

# **KIDS SECTION**

Statement	Comment	Weight	Result
Play area clean and no broken equipment (if applicable)  Photo 1	Not safe for kids	0	
Child Minder present		5	

Scoring 5 / 10

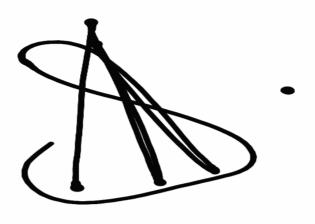
### LEGAL REQUIREMENTS

Statement	Comment	Weight	Result
Generator in Working Order and Serviced		1	
Proof of pest control services		1	
Waiters meeting must have taken place and recorded - File present		5	
Financial information submitted to Mozambik head office by 10th of each month - SALES ANALYSIS - GP's		20	
Liquor License Section 19/23		2	
Certificate of Acceptability		2	
Fire Certificate		2	
Gas Certificate		2	
Electrical Compliance		2	
Trade License		2	
Certificate of Occupancy		2	
TV License		2	
SAMPRO / SAMPRA		2	
Contracts - File with all employee details / ID COPY, WORK PERMITS / addresses / contact number / emergency contact		5	
Latest Updated - OPS Manual and Recipe Card Booklets	Need updated food and drinks recipe card booklets	5	
Time in Attendance		1	
PAYE and UIF		1	
VAT Registration		1	
Basic Conditions of Employment Act		1	
Funeral Policies (if applicable)		1	
First Aid Training Certificates		1	
COIDA Certificate (Compensation for Occupational Injuries and Diseases Act)		5	
Certificate of Safe Oil Disposal		5	

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# Signature(s)

Operations Signed: 28/06/2025 16:28:59



Store Manager Signed: 28/06/2025 16:35:01