# MOZAMBIK

## Howick

Task ref# 11043

Date 26-06-2025

Type of task Store Evaluation

Completed by Mozambik, Karen

Start odometer 66205 End odometer 66515

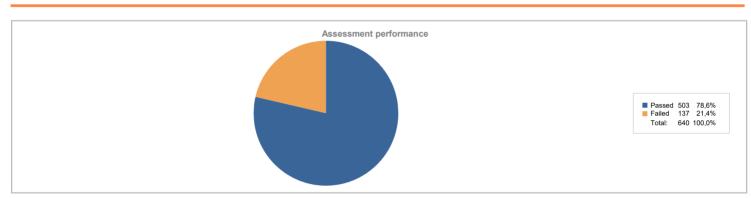
Distance traveled 310 km

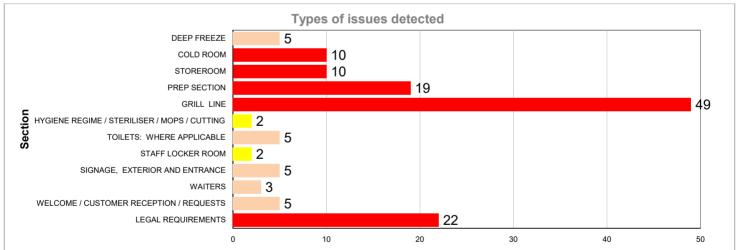
Start time Monday 23 June, 2025 11:45:15 End time Wednesday 25 June, 2025 08:02:16

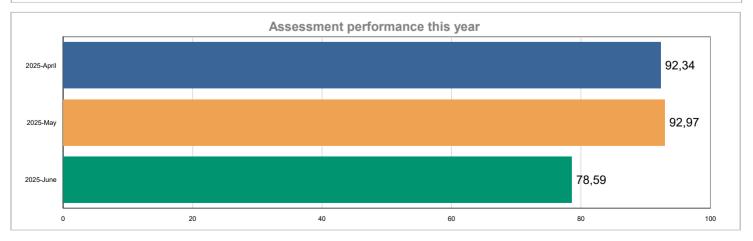
Time taken 2657 mins

Collector Operations Managers

Score 503/640 (79%)







# Responses to inspection points

## **DEEP FREEZE**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O.		5	
Defrosted and cleaned once a week		5	
Correct labeling and dating  Photo 1	Dates missing	0	
Storage of all products to be done according to Health Standard		5	
Temperature to be between -18 and -20 deg		5	
Condition and maintenance of freezer		5	

**Scoring 25** / 30

## **COLD ROOM**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)		5	
Correct labeling and dating  Photo 1	Some dates missing on portions/containers	0	
Storage of all products to be done according to Health Standard		10	
Correct temp - 2c to 7c (dependent on defrost cycle)		5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		5	

**Scoring 25 / 35** 

#### **STOREROOM**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)		5	
Correct labeling and dating  Photo 1	Some dates missing. Stock not stored as per labelling	0	
Storage of all products according to health Standard - Chemicals stored separately		5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans Photo 1 Photo 2 Photo 3	Shelves need a clean please. Dirty behind freezers	0	

**Scoring** 10 / 30

## **DELI SECTION**

Statement	Comment	Weight	Result
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		5	
Recipes for salads and desserts followed		5	
Cleanliness of areas		5	
Deli Equipment in working order		5	
Food stored correctly after preparation eg: lettuce, coconut rice etc		1	

Scoring 21 / 21

#### PREP SECTION

tatement	Comment	Weight	Result
Shelving neat,clean and organized		5	
Fridges clean, correct temperature and working - handles and seals unbroken		5	
All prescribed hygiene specifications followed	Defrosting in oil catcher	0	
Photo <u>1</u>			
Are products defrosted and stored correctly after production?	Containers/portions not dated. Food not kept in sealed containers. Food left open, torn/ open cling film. Please install shelf for rolls	0	
Photo <u>1</u>			
Photo <u>2</u>			
Photo 3			
Photo <u>4</u>			
Photo <u>5</u>			
Photo <u>6</u>			
Photo <u>7</u>			
Any rusting or broken tables and legs?		0	
Photo 1			
Portion scale working and clean		5	
All prep and portions sheets in use and filled in?	Not being completed	0	
Platform scale working and clean	No platform scale	0	
Are the portion sizes correct?	See individual items	1	
Portion size (kg): Cheese	Not portioned	0	
Portion size (kg): Calamari tubes	Calamari over portioned	0	
Photo <u>1</u>			
Portion size (kg): Calamari heads		1	
Portion size (kg): Ribs		1	
Portion size (kg): Chicken livers		1	

Scoring 19 / 68

#### **SCULLERY/DISHWASHER**

Statement	Comment	Weight	Result
Cleanliness of section and equipment		2	
Cutting boards, pots, cutlery and crockery stacked correctly		2	
No leaking plumbing		2	
Correct use of chemicals and all staff to be trained by supplier on usage and safety		2	
Hand santizer / hand soap / hand paper / bin available		2	
Grease traps cleaned daily.		2	
All equipment working, dishwasher, taps, hose.		1	
Bin area clean		1	

Scoring 14 / 14

## GRILL LINE

tatement	Comment	Weight	Result
Fridges clean, correct temperature and working - handles and seals unbroken		12	
Flat top and gas lines clean, burners working, heat shield and base tray in good condition		12	
Open Flame grill clean and stones changed twice a month Photo <u>1</u>	Grid broken on grill	0	
Chip Fryer clean, drained daily and working - thermostat checked  Photo 1	No thermostat dials. Chip fryer broken	0	
Oil quality as per spec,		5	
Following Moz cooking procedure  Photo 1	CTC mix needs to be sieved	0	
Salamander and frame clean, all heat elements working		2	
All serving plates and platters clean and stacked correctly	Only 16 starter bowls, please top up from back of store	2	
Co-ordinating area cleaned and clear of clutter		6	
Gas boiling table / Inductions clean and all burners and valves working correctly		4	
Extraction system and canopy working (incl lights), cleaned daily including filters  Photo 1	Extractor has not been cleaned. Is also broken outside and dripping in parking lot	0	
Photo 2			
Extraction professionally cleaned - record last date	Please arrange urgently	0	
Chips, Rice and Veg freshness		4	
Moz sauces and Spices to Moz specification		2	
Cleanliness of light switches and isolators		1	
General cleanliness of floors, walls, ceilings, skirting and rubbish area		1	
No broken wall or floor tiles		1	

#### **GRILL LINE**

Statement	Comment	Weight	Result
Electrical compliance loose wires, fixtures, etc.		1	
Correct Mozambik uniform regulations must be adhered to  Photo 1	Please complete uniform orders	0	
Plates Unchipped, Moz Spec		5	

Scoring 58 / 121

## CHICKEN / MEAT / SEAFOOD PRODUCTS

Statement	Comment	Weight	Result
Correct Mozambik specifications		5	
Mozambik approved suppliers in use only		5	
Control stock levels		5	
All sauces not OFF / SOUR		3	
Is the store buying 26% of stock from DC according to Store turnover sheet?		30	

Scoring 48 / 48

## FIRST AID KIT

Statement	Comment	Weight	Result
A fully equipped first aid kit must be present in stores		5	
First Aid officer on duty	Triston	5	

Scoring 10 / 10

## FIRE EXTINGUISHERS/FIRE BLANKETS

Statement	Comment	Weight	Result
Fire extinguishers must be wall mounted		5	
Fire extinguishers are readily accessible, fully charged and regularly inspected / record inspection date	Due 12/25	5	
Fire Blankets must be wall mounted in grill area for easy access		5	

Scoring 15 / 15

#### HYGIENE REGIME / STERILISER / MOPS / CUTTING

Statement	Comment	Weight	Result
Color coded mops must be used for FOH and BOH and TOILETS.		2	
Must be stored correctly - upright position on a hanging rack  Photo 1		0	
Must be sanitized over night		2	
Each section to have correct color coded equipment		2	
Bucket of soap water to be available in relevant areas		2	
Clean cloths must accompany these buckets		2	
All cloths must be clean, sanitized and color coded		2	

Scoring 12 / 14

#### **TOILETS: WHERE APPLICABLE**

Statement	Comment	Weight	Result
Clean and well maintained		5	
Fresh odor		1	
Toilet paper, hand toweling, soap and santizer		1	
She bins in place		1	
Extra effort in making bathrooms more pretty/ user friendly.		1	
Toilet cleaning checklist completed and filed Photo 1		0	
Baby change stations,clean and operational		5	

**Scoring** 14 / 19

#### STAFF TOILETS

Statement	Comment	Weight	Result
Clean and well maintained		5	
Fresh odor		2	
Toilet paper, hand toweling, hand soap and santizer		1	
She bins in place		1	
Toilet cleaning checklist completed and filed		5	
Toilet seat present		1	

Scoring 15 / 15

## STAFF LOCKER ROOM

Statement	Comment	Weight	Result
Cleanliness	Chip wrappers, cigarette butts, hairnets on floor. Wall mouldy	0	
Photo 1			
Photo <u>2</u>			
Photo <u>3</u>			
Odour		1	
Neat		1	
Boots stored correctly and sanitized		1	

Scoring 3/9

# SIGNAGE, EXTERIOR AND ENTRANCE

Statement	Comment	Weight	Result
Signage - Illumination and general cleanliness and condition	Lightbox sign still broken	0	
General cleanliness of outside area conditon of furniture		5	
Spec Furniture		5	

**Scoring** 10 / 15

#### **SEATING AREA / MENUS / CONDIMENTS**

Statement	Comment	Weight	Result
Paint work, ceiling boards		1	
Cleanliness of walls, air ducts etc		1	
Lighting - all working		1	
All gold Tomato sauce bottles clean and in good condition		1	
Correct Condiment baskets clean workable and packed correctly (santizer bottle, salt, pepper, wetwipes, peri peri sauce)		1	
Menus up to date and clean		1	
Menu boards professionally done, neat, illuminated		1	
Correct Serviette Dispensers on the tables and filled		5	

Scoring 12 / 12

## MARKETING / P.O.S.

Statement	Comment	Weight	Result
Moz Spec A frames in use, National / Regional Promo material displayed		5	
Correct table talkers on tables and in Serviette dispensers, Posters Moz approved Spec		1	
In-house specials material Moz spec		1	
Correct Moz Spec Take Away Containers, Carry bags and stickers been used		2	
If HO promo running only HO promo on tables		2	
Snapper frames wall mounted	On order	3	

Scoring 14 / 14

## **RECEPTION COUNTER/PLANTS/BINS**

Statement	Comment	Weight	Result
Pots and plants clean (dust and cigarette butts free)		2	
Bins odour free and clean, with lids and refuse bag in		1	
Front counter clean and uncluttered		2	

Scoring 5 / 5

#### WAITER STATIONS/CUTLERY/CROCKERY

Statement	Comment	Weight	Result
Waiter station - Clean, drawers and cupboards neat, Cutlery trays clean		5	
Welcome Peanut Cone and Sweets Moz Spec available		5	
Kids colouring in sheets and crayons available		5	

Scoring 15 / 15

## **TELEPHONE AND COMPUTER**

Statement	Comment	Weight	Result
Latest Moz GAAP / Pilot software version in use updated on the cloud.		2	
Moz Email account activated and checked		2	
Emergency Telephones number near the phone		2	
Telephone and Wifi in working order		2	

Scoring 8 / 8

## **MANAGERS**

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes.		5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		3	
Manager involved in running of floor FOH, vibing with customers and staff and running BOH		5	
Disciplinary procedures been followed, evidence that any warnings / disciplinary action is being kept and done according to law		5	

Scoring 18 / 18

#### WAITERS

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes and aprons		5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		2	
Waiter's cloths - must be 2, worn on belt/apron, not shoulder		1	
Waiting staff introduced themselves to tables - Using Bom Dia Greeting - Good day	Getting there	5	
Waiter writing on table ie:name and manger name	No table runners	0	
Waiters Tools check - Waiters friend , Orderbooks, 3 pens and 2 dish cloths, lighter, cash float all available		5	

Scoring 18 / 21

## BAR

Statement	Comment	Weight	Result
Clean, merchandised and stocked according to standards		4	
All Fridges clean, working, lights working, seals not broken and decals in place		4	
Blender, blender jugs and Ice well clean, working		1	
Coffee machines / grinder clean, working		1	
Has the barman/barlady been for full Barista training		2	
Glasses and crockery clean, unchipped and unstained		2	
Bar area and equipment (incl printers) clean and tidy		2	
Glasses and crockery Moz spec		2	
Great cup of coffee?		2	
Photo 1			
Ice machine / chest freezer in working order and clean		2	

Scoring 22 / 22

#### WELCOME / CUSTOMER RECEPTION / REQUESTS

Statement	Comment	Weight	Result
Customer acknowledged immediately on entering store		5	
Specified music being played and at correct sound levels	Not spec music	0	
Customer must be escorted to table		5	
Farewell and thanked by staff/management on way out		5	

Scoring 15 / 20

## **TABLE SERVICE**

Statement	Comment	Weight	Result
Menus - removed from table, on placing order		2	
Beverages - tray used, drinks opened and poured half full		2	
Wine service - label presented, taster poured, ice bucket delivered		2	
Tables wiped down during service - water and food residue		2	
Handling of plates, platters - nicely placed, warning of hot plates, 1 cloth per plate		2	
Ashtrays - cleared appropriately (if appropriate)		2	
Table cleared of all dirty cutlery and crockery before bill presented		2	
Bill presentation - Clean bill folder,Pen, Moz mints, Wrapped toothpicks, Correct change, Correct bill, Thank you note		2	
Waiters to be knowledgeable of all menu items,Menu knowledge – questions/queries satisfactorily answered – Question on in store specials		2	

**Scoring** 18 / 18

## **KIDS SECTION**

Statement	Comment	Weight	Result
Play area clean and no broken equipment (if applicable)		5	
Child Minder present		5	

Scoring 10 / 10

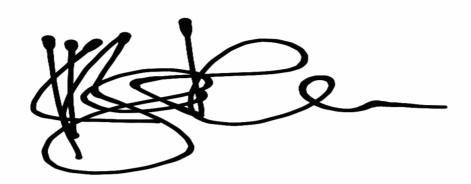
#### LEGAL REQUIREMENTS

tatement	Comment	Weight	Result
Generator in Working Order and Serviced		1	
Proof of pest control services		1	
Waiters meeting must have taken place and recorded - File present		5	
Financial information submitted to Mozambik head office by 10th of each month - SALES ANALYSIS - GP's		20	
Liquor License Section 19/23		2	
Certificate of Acceptability		0	
Fire Certificate		0	
Gas Certificate		2	
Electrical Compliance		2	
Trade License		2	
Certificate of Occupancy		0	
TV License		0	
SAMPRO / SAMPRA		0	
Contracts - File with all employee details / ID COPY, WORK PERMITS / addresses / contact number / emergency contact		5	
Latest Updated - OPS Manual and Recipe Card Booklets		5	
Time in Attendance		1	
PAYE and UIF		0	
VAT Registration		0	
Basic Conditions of Employment Act		1	
Funeral Policies (if applicable)		1	
First Aid Training Certificates		1	
COIDA Certificate (Compensation for Occupational Injuries and Diseases Act)		0	
Certificate of Safe Oil Disposal		0	

Scoring 49 / 71

# Signature(s)

Operations Signed: 25/06/2025 08:01:59



Store Manager Signed: 25/06/2025 08:02:10

