# MOZAMBIK

# Howick

Task ref# 11043

Date 26-06-2025

Type of task Store Evaluation

Completed by Mozambik, Karen

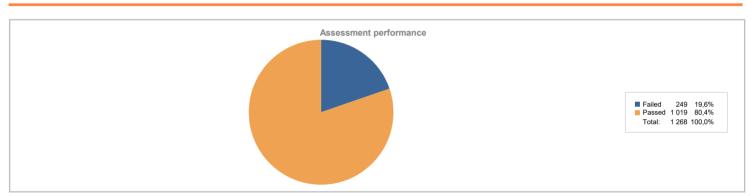
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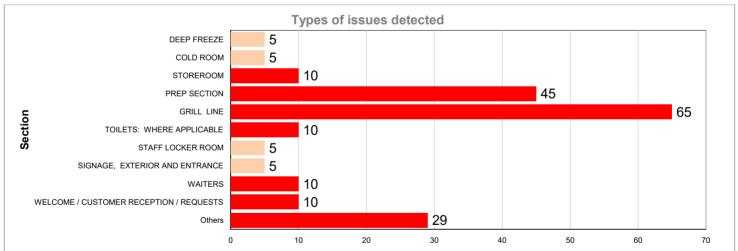
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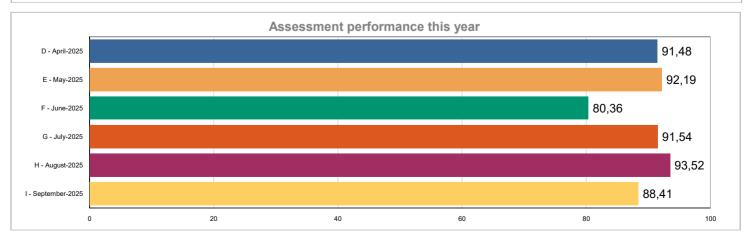
Start time Monday 23 June, 2025 11:45:15 End time Wednesday 25 June, 2025 08:02:16

Time taken 2657 mins

Collector Operations Managers
Score 1019/1268 (80%)







# Responses to inspection points

# **DEEP FREEZE**

Statement	Comment	Weight R	esult Critical
Stock rotation F.I.F.O (first in first out)		10 / 10	*
Defrosted and cleaned once a week		5/5	
Correct labeling and dating Photo 1	Dates missing	0/5	
Storage of all products to be done according to Health Standard		<b>5</b> / 5	
Temperature to be between -18°C and -20°C (depending on defrost cycle)		5/5	*
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fan		5/5	
Checklist filled in with date and time and signature		5/5	*
coring	<u> </u>	35 / 40	

- Critical deviations (\*)

= Total 35

# **COLD ROOM**

Statement	Comment	Weight	Result	Critical
Stock rotation F.I.F.O (first in first out)		10 / 10		*
Correct labeling and dating Photo 1	Some dates missing on portions/containers	0/5		
Storage of all products to be done according to Health Standard		5/5		
Correct temp - 2c to 7c (dependent on defrost cycle)		5/5		
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		5/5		
Checklist filled in with date and time and signature		5/5		*

0

**Scoring 30** / 35

- Critical deviations (\*)

## **STOREROOM**

Statement	Comment	Weight	Result	Critical
Stock rotation F.I.F.O (first in first out)		<b>10 /</b> 10		*
Correct labeling and dating  Photo 1	Some dates missing. Stock not stored as per labelling	0/5		
Storage of all products according to health Standard - Chemicals stored separately		5/5		
Complete cleanliness shelves / floor / walls Photo 1 Photo 2 Photo 3	Shelves need a clean please. Dirty behind freezers	0/5		

Scoring 15 / 25

- Critical deviations (\*)

= Total

# **DELI SECTION**

Statement	Comment	Weight	Result	Critical
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		<b>5</b> / 5		
Recipes for salads and desserts followed		<b>5</b> / 5		
Cleanliness of areas		5/5		
Deli Equipment in working order		5/5		
Food stored correctly after preparation eg: lettuce, coconut rice etc		<b>5</b> /5		
Stock rotation F.I.F.O (first in first out)		10 / 10		*

**Scoring** 35 / 35

- Critical deviations (\*)

## PREP SECTION

atement	Comment	Weight	Result	Critica
Shelving neat,clean and organized		5/5		
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		5/5		
Colour coded cutting boards stored correctly	Defrosting in oil catcher	0 / 10		*
Photo <u>1</u>				
Are products defrosted and stored correctly after production?	Containers/portions not dated. Food not kept in sealed containers. Food left open, torn/ open cling film. Please install shelf for rolls	0/5		
Photo <u>1</u>				
Photo <u>2</u>				
Photo <u>3</u>				
Photo <u>4</u>				
Photo <u>5</u>				
Photo <u>6</u>				
Photo <u>7</u>				
Any rusting or broken tables and legs?		0/5		
Photo <u>1</u>				
Portion scale calibrated, working and clean		10 / 10		*
All prep and portions sheets in use and filled in, and email to R&D?	Not being completed	0 / 10		*
Platform scale working and clean	No platform scale	0/5		
Portion size (kg): Cheese	Not portioned	0/5		
Portion size (kg): Calamari tubes	Calamari over portioned	0/5		
Photo 1				
Portion size (kg): Calamari heads		5/5		
Portion size (kg): Ribs		5/5		
Portion size (kg): Chicken livers		5/5		
Portion size (kg): Chicken fillets		5/5		
			1	

Scoring 50 / 95
- Critical deviations (\*) 20

= Total 30

# SCULLERY/DISHWASHER

Statement	Comment	Weight	Result	Critical
Cleanliness of section and equipment		5/5		
Cutting boards, pots, cutlery and crockery stacked correctly		5/5		
No leaking plumbing		5/5		
Correct use of chemicals and all staff to be trained by supplier on usage and safety		5/5		
Hand santizer / hand soap / hand paper / bin available		5/5		
Grease traps cleaned daily.		5/5		
All equipment working, dishwasher, taps, hose.		5/5		
Bin area clean		5/5		

**Scoring 40 / 40** 

- Critical deviations (\*)

# GRILL LINE

tatement	Comment	Weight	Result	Critical
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken		5/5		
Flat top and gas lines clean, burners and valves working, heat shield and base tray in good condition		10 / 10		
Open Flame grill clean and stones changed twice a month, and burners and valves working correctly  Photo 1	Grid broken on grill	0/10		
Chip Fryer clean, drained daily and working - thermostat checked  Photo 1	No thermostat dials. Chip fryer broken	0 / 10		
Oil quality as per spec		10 / 10		
Following Moz cooking procedure  Photo 1	CTC mix needs to be sieved	0 / 10		*
Salamander and frame clean, all heat elements working		5/5		
All serving plates and platters clean and stacked correctly	Only 16 starter bowls, please top up from back of store	5/5		
Co-ordinating area cleaned and clear of clutter		5/5		
Gas boiling table / Inductions clean and all burners and valves working correctly		10 / 10		
Extraction system and canopy working (incl lights), cleaned daily including filters  Photo 1 Photo 2	Extractor has not been cleaned. Is also broken outside and dripping in parking lot	0/15		
Extraction professionally cleaned - record last date	Please arrange urgently	0 / 10		
Chips, Rice and Veg freshness		10 / 10		
Cleanliness of light switches and isolators		5/5		
General cleanliness of floors, walls, ceilings, skirting and rubbish area		5/5		
No broken wall or floor tiles		5/5		
Electrical compliance loose wires, fixtures, etc.		5/5		

## **GRILL LINE**

Statement	Comment	Weight	Result	Critical
Correct Mozambik uniform regulations must be adhered to  Photo 1	Please complete uniform orders	0/10		
Plates Unchipped, Moz Spec		5/5		*
Oven in working order and clean		<b>10 /</b> 10		*
Ask Kitchen how to cook chicken from the start		<b>10 /</b> 10		

Scoring 105 / 170

10 - Critical deviations (\*)

= Total 95

## CHICKEN / MEAT / SEAFOOD PRODUCTS

Statement	Comment	Weight	Result	Critical
Correct Mozambik specifications		<b>10 /</b> 10		*
Mozambik approved suppliers in use only		<b>10 /</b> 10		*
Control stock levels		5/5		*
Any sauces OFF / SOUR		5/5		*
Is the store buying 26% of stock from DC according to Store turnover sheet?		<b>30</b> / 30		*

60 / 60 Scoring

0 - Critical deviations (\*)

= Total 60

## **FIRST AID KIT**

Statement	Comment	Weight Result Critical	
A fully equipped first aid kit must be present in stores		<b>10 /</b> 10	
First Aid officer on duty	Triston	<b>10 /</b> 10	
Scoring		20 / 20	

Scoring

0 - Critical deviations (\*)

## FIRE EXTINGUISHERS/FIRE BLANKETS

Statement	Comment	Weight Resu	ılt Critical
Fire extinguishers must be wall mounted		10 / 10	
Fire extinguishers are readily accessible, fully charged and regularly inspected / record inspection date	Due 12/25	10 / 10	*
Fire Blankets must be wall mounted in grill area for easy access		10 / 10	
Scoring	•	<b>30</b> / 30	<u> </u>

0

30

0

# **HYGIENE REGIME**

= Total

- Critical deviations (\*)

Statement	Comment	Weight	Result	Critical
Color coded mops must be used for FOH and BOH and TOILETS.		5/5		
Must be stored correctly - upright position on a hanging rack  Photo 1		0/5		
Must be sanitized over night		5/5		
Each section to have correct color coded equipment		5/5		
Bucket of soap water to be available in relevant areas, with relevant cloths		<b>5</b> / 5		
All cloths must be clean, sanitized and color coded in relevant areas		5/5		

Scoring 25 / 30

- Critical deviations (\*)

## **TOILETS: WHERE APPLICABLE**

Statement	Comment	Weight Result Criti
Clean and well maintained		<b>5</b> / 5
Fresh odor		5/5
Toilet paper, hand toweling, soap and santizer		5/5
She bins in place		5/5
Extra effort in making bathrooms more pretty/ user friendly.		5/5
Toilet cleaning checklist completed and filed Photo <u>1</u>		0/10
Baby change stations,clean and operational		5/5
Scoring	'	30 / 40
Critical deviations (*)		0

STAFF TOILETS

= Total

= Total

Statement	Comment	Weight	Result	Critical
Clean and well maintained		5/5		
Fresh odor		5/5		
Toilet paper, hand toweling, hand soap and santizer		10 / 10		
She bins in place		5/5		
Toilet cleaning checklist completed and filed		5/5		
Toilet seat present		5/5		

30

35

Scoring 35 / 35

- Critical deviations (\*)

## STAFF LOCKER ROOM

Statement	Comment	Weight	Result	Critical
Cleanliness	Chip wrappers, cigarette butts, hairnets on floor. Wall mouldy	0/5		
Photo 1				
Photo 2				
Photo <u>3</u>				
Odour		5/5		
Neat		5/5		
Boots stored correctly and sanitized		5/5		
Scoring		15 / 20		
- Critical deviations (*)		0		

# SIGNAGE, EXTERIOR AND ENTRANCE

= Total

Statement	Comment	Weight	Result	Critical	
Signage - Illumination and general cleanliness and condition	Lightbox sign still broken	0/5		*	
General cleanliness of outside area conditon of furniture		5/5			
Spec Furniture		5/5			

15

**Scoring 10 / 15** 

- Critical deviations (\*)

## **SEATING AREA / MENUS / CONDIMENTS**

Statement	Comment	Weight Res	ult Critical
Paint work, ceiling boards		5/5	
Cleanliness of walls, air ducts etc		5/5	
Lighting - all working		5/5	
All gold Tomato sauce bottles clean and in good condition		5/5	
Correct Condiment baskets clean workable and packed correctly (santizer bottle, salt, pepper, wetwipes, peri peri sauce)		10 / 10	
Menus up to date and clean		5/5	
Menu boards professionally done, neat, illuminated		5/5	
Correct Serviette Dispensers on the tables filled, good condition, not cracked and clean		10 / 10	
TV working and clean		5/5	
coring		<b>55</b> / 55	
Critical deviations (*)		0	

## MARKETING / P.O.S.

= Total

Statement	Comment	Weight	Result	Critical
Moz Spec A frames in use, National / Regional Promo material displayed		5/5		
Correct marketing material in Serviette dispensers, Posters Moz approved Spec		<b>5</b> / 5		
In-house specials material Moz spec		5/5		
Correct Moz Spec Take Away Containers, Carry bags and stickers been used		<b>5</b> / 5		*
If HO promo running only HO promo on tables		5/5		
Snapper frames wall mounted	On order	5/5		

55

0

**Scoring** 30 / 30

- Critical deviations (\*)

## **RECEPTION COUNTER/PLANTS/BINS**

Statement	Comment	Weight	Result	Critical
Pots and plants clean (dust and cigarette butts free)		5/5		
Bins odour free and clean, with lids and refuse bag in		<b>5</b> / 5		
Front counter clean and uncluttered		<b>10 /</b> 10		*
Scoring	•	20 / 20		

0 - Critical deviations (\*)

= Total 20

## WAITER STATIONS/CUTLERY/CROCKERY

Statement	Comment	Weight	Result	Critical
Waiter station - Clean, drawers and cupboards neat, Cutlery trays clean		5/5		
Welcome Peanut Cone and Sweets Moz Spec available		10 / 10		*
Kids colouring in sheets and crayons available		5/5		

Scoring 20 / 20

0 - Critical deviations (\*)

= Total 20

## **TELEPHONE AND COMPUTER**

Statement	Comment	Weight	Result	Critical
Latest Moz GAAP / Pilot software version in use updated on the cloud and stock control captured		10 / 10		*
Moz Email account activated and checked		<b>5</b> / 5		
Emergency Telephones number near the phone		5/5		
Telephone and Wifi in working order		10 / 10		

30 / 30 Scoring

0 - Critical deviations (\*)

## **MANAGERS**

Statement	Comment	Weight	Result	Critical
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes.		10 / 10		*
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		5/5		
Manager involved in running of floor FOH, vibing with customers and staff and running BOH		10 / 10		
•		05/05		

Scoring 25 / 25

- Critical deviations (\*)

= Total 25

# **WAITERS**

Statement	Comment	Weight	Result	Critical
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes and aprons		5/5		
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		10 / 10		
Waiter's cloths - must be 2, worn on belt/apron, not shoulder		10 / 10		
Waiting staff introduced themselves to tables - Using Bom Dia Greeting - Good day	Getting there	10 / 10		
Waiters writing on the table paper runner: name and manager name	No table runners	0 / 10		*
Waiters Tools check - Waiters friend , Orderbooks, 3 pens and 2 dish cloths, lighter, cash float all available		10 / 10		

Scoring 45 / 55

- Critical deviations (\*)

## BAR

= Total

Statement	Comment	Weight	Result	Critical
Clean, merchandised and stocked according to standards		5/5		
Blender, blender jugs and Ice well clean, working		5/5		
Coffee machines / grinder clean, working		5/5		
Has the barman/barlady been for full Barista training		10 / 10		
Glasses and crockery clean, unchipped and unstained		10 / 10		
Bar area and equipment (incl printers) clean and tidy		10 / 10		
Glasses and crockery Moz spec		10 / 10		*
Great cup of coffee?		5/5		
Photo 1				
Ice machine / chest freezer in working order and clean		5/5		
Stock rotation F.I.F.O (first in first out)		10 / 10		*
Underbar fridges clean, correct temperature 2°C to 7°C (dependent on defrost cycle), working, handles and seals not broken		10 / 10		
Standup fridges in working order? Are the decals over lightbox and advertising in place?		10 / 10		
coring	,	95 / 95		
Critical deviations (*)		0		

95

## WELCOME / CUSTOMER RECEPTION / REQUESTS

10 / 10	
0 / 10	
<b>5</b> / 5	
5/5	

Scoring 20 / 30

- Critical deviations (\*)

= Total 20

## **TABLE SERVICE**

Statement	Comment	Weight	Result	Critical
Menus - removed from table, on placing order		<b>10 /</b> 10		
Beverages - tray used, drinks opened and poured half full		10 / 10		
Wine service - label presented, taster poured, ice bucket delivered		10 / 10		
Tables wiped down during service - water and food residue		10 / 10		
Handling of plates, platters - nicely placed, warning of hot plates, 1 cloth per plate		10 / 10		
Ashtrays - cleared appropriately (if appropriate)		10 / 10		
Table cleared of all dirty cutlery and crockery before bill presented		10 / 10		
Bill presentation - Clean bill folder,Pen, Moz mints, Wrapped toothpicks, Correct change, Correct bill, Thank you note		10 / 10		
Waiters to be knowledgeable of all menu items,Menu knowledge – questions/queries satisfactorily answered – Question on in store specials		20 / 20		*

Scoring 100 / 100

- Critical deviations (\*)

# KIDS SECTION (WHERE APPLICABLE)

Statement	Comment	Weight	Result	Critical
Play area clean and no broken equipment (if applicable)		5/5		
Child Minder present (if applicable)		<b>5</b> / 5		
Play area well equipped		5/5		

Scoring 15 / 15

- Critical deviations (\*)

0

= Total

# LEGAL REQUIREMENTS (MONTHLY)

Statement	Comment	Weight	Result	Critical
Generator in Working Order and Serviced		5/5		
Proof of pest control services		5/5		
Financial information submitted to Mozambik head office by 10th of each month - SALES ANALYSIS - GP's		20 / 20		*
Latest Updated - OPS Manual and Recipe Card Booklets		5/5		*
Are the disclaimers visible in the following areas - Kids Play Area, Peanut & Food allegies / General by the front door		5/5		

Scoring 40 / 40

- Critical deviations (\*)

# **LEGAL REQUIREMENTS (STAFF)**

Statement	Comment	Weight	Result	Critical
Disciplinary procedures been followed, evidence that any warnings / disciplinary action is being kept and done according to law		5/5		
Waiters meeting must have taken place and recorded - File present		5/5		
Contracts - File with all employee details / ID COPY, WORK PERMITS / addresses / contact number / emergency contact		10 / 10		*
Time in Attendance		2/2		
PAYE and UIF		0/2		
Funeral Policies (if applicable)		2/2		
COIDA Certificate (Compensation for Occupational Injuries and Diseases Act)		0/5		
Scoring		<b>24</b> / 31		
- Critical deviations (*)		0		
= Total		24		

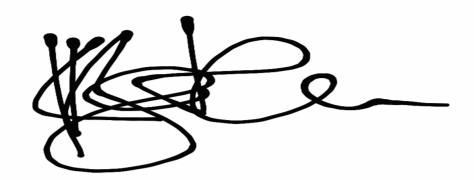
# **LEGAL REQUIREMENTS (LEGAL)**

= Grand total

Statement	Comment	Weight	Result	Critical
Liquor License Section 19/23		2/2		
Certificate of Acceptability		0/2		
Fire Certificate		0/2		
Gas Certificate		2/2		
Electrical Compliance		2/2		
Trade License		2/2		
Certificate of Occupancy		0/2		
TV License		0/2		
SAMPRO / SAMPRA		0/2		
VAT Registration		0/2		
Basic Conditions of Employment Act		2/2		
First Aid Training Certificates		5/5		*
Certificate of Safe Oil Disposal		0/5		
coring		15 / 32		
Critical deviations (*)		0		
Total		15		
verall score		1069 / 1268		
Total critical deviations		50		

1019

Operations Signed: 25/06/2025 08:01:59



Store Manager Signed: 25/06/2025 08:02:10

