# MOZAMBIK

# **PMB**

Task ref# 10726

Date 24-04-2025

Type of task Store Evaluation

Completed by Mozambik, Karen

Start odometer 58757 End odometer 59107

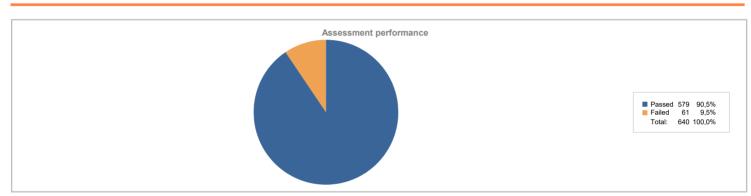
Distance traveled 350 km

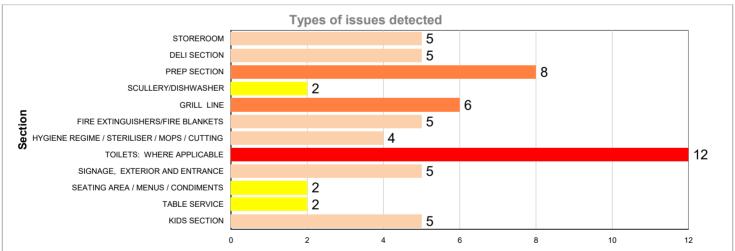
Start time Sunday 20 April, 2025 10:32:29 End time Wednesday 23 April, 2025 08:43:18

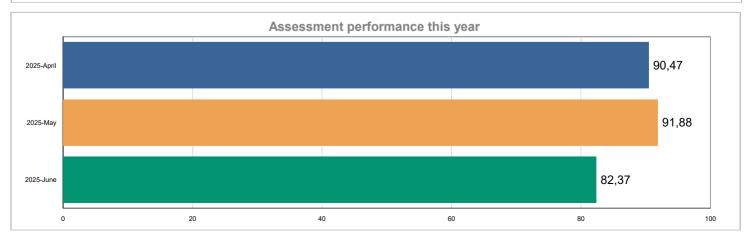
Time taken 4211 mins

Collector Operations Managers

Score 579/640 (90%)







# Responses to inspection points

# **DEEP FREEZE**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O.		5	
Defrosted and cleaned once a week		5	
Correct labeling and dating		5	
Storage of all products to be done according to Health Standard		5	
Temperature to be between -18 and -20 deg		5	
Condition and maintenance of freezer		5	

**Scoring 30** / 30

### **COLD ROOM**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)	No cold room	5	
Correct labeling and dating		10	
Storage of all products to be done according to Health Standard		10	
Correct temp - 2c to 7c (dependent on defrost cycle)		5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans		5	

Scoring 35 / 35

### **STOREROOM**

Statement	Comment	Weight	Result
Stock rotation F.I.F.O (first in first out)		5	
Correct labeling and dating	Dates are fine. No labelling present, but tricky with the metal shelving they have	5	
Storage of all products according to health Standard - Chemicals stored separately		5	
Complete cleanliness shelves / floor / plastic curtain / walls / handles / fans  Photo 1	Very dirty. Window sills and floor	0	
Photo <u>2</u> Photo <u>3</u>			

Scoring 15 / 30

### **DELI SECTION**

Statement	Comment	Weight	Result
Fridges clean, correct temperature 2c to 7c (dependent on defrost cycle), working, handles and seals unbroken	Fridge is water logged on bottom, containers are dirty, handle is broken	0	
Photo 1			
Photo <u>2</u>			
Photo <u>3</u>			
Photo <u>4</u>			
Recipes for salads and desserts followed		5	
Cleanliness of areas		5	
Deli Equipment in working order		5	
Food stored correctly after preparation eg: lettuce, coconut rice etc		1	

Scoring 16 / 36

### PREP SECTION

Statement	Comment	Weight	Result
Shelving neat,clean and organized		5	
Fridges clean, correct temperature and working - handles and seals unbroken		5	
All prescribed hygiene specifications followed  Photo 1	White board and knife being used for raw chicken	0	
Are products defrosted and stored correctly after production?		5	
Any rusting or broken tables and legs?		5	
Portion scale working and clean		5	
All prep and portions sheets in use and filled in?		1	
Platform scale working and clean		1	
Are the portion sizes correct?		0	
Portion size (kg): Cheese	Portions correct but mixed together and not labelled	1	
Portion size (kg): Calamari tubes	Not weighing to 130. 120, 125 only	0	
Portion size (kg): Calamari heads		1	
Portion size (kg): Ribs		1	
Portion size (kg): Chicken livers	Weighing in at 120gr	0	

Scoring 30 / 38

### **SCULLERY/DISHWASHER**

Statement	Comment	Weight	Result
Cleanliness of section and equipment	Overall very clean, but containers for chemicals very mouldy	0	
Photo 1			
Cutting boards, pots, cutlery and crockery stacked correctly		2	
No leaking plumbing		2	
Correct use of chemicals and all staff to be trained by supplier on usage and safety		2	
Hand santizer / hand soap / hand paper / bin available		2	
Grease traps cleaned daily.		2	
All equipment working, dishwasher, taps, hose.		1	
Bin area clean		1	

Scoring 12 / 14

# GRILL LINE

statement	Comment	Weight	Result
Fridges clean, correct temperature and working - handles and seals unbroken		12	
Flat top and gas lines clean, burners working, heat shield and base tray in good condition		12	
Open Flame grill clean and stones changed twice a month		2	
Chip Fryer clean, drained daily and working - thermostat checked  Photo 1	Clean and working, please attend to doors before they fall off their hinges	10	
Oil quality as per spec,		5	
Following Moz cooking procedure		10	
Salamander and frame clean, all heat elements working		2	
All serving plates and platters clean and stacked correctly		2	
Co-ordinating area cleaned and clear of clutter		6	
Gas boiling table / Inductions clean and all burners and valves working correctly		4	
Extraction system and canopy working (incl lights), cleaned daily including filters		14	
Extraction professionally cleaned - record last date	28April next due	5	
Chips, Rice and Veg freshness		4	
Moz sauces and Spices to Moz specification		2	
Cleanliness of light switches and isolators		1	
General cleanliness of floors, walls, ceilings, skirting and rubbish area		1	
No broken wall or floor tiles		1	
Electrical compliance loose wires, fixtures, etc.  Photo <u>1</u>		0	
Correct Mozambik uniform regulations must be adhered to		8	

### **GRILL LINE**

St	atement	Comment	Weight	Result
ı	Plates Unchipped, Moz Spec		0	
ı	Photo <u>1</u>			

Scoring 101 / 107

# CHICKEN / MEAT / SEAFOOD PRODUCTS

Statement	Comment	Weight	Result
Correct Mozambik specifications		5	
Mozambik approved suppliers in use only		5	
Control stock levels		5	
All sauces not OFF / SOUR		3	
Is the store buying 26% of stock from DC according to Store turnover sheet?		30	

Scoring 48 / 48

# FIRST AID KIT

Statement	Comment	Weight	Result
A fully equipped first aid kit must be present in stores		5	
First Aid officer on duty	Nelly	5	

**Scoring 10 / 10** 

# FIRE EXTINGUISHERS/FIRE BLANKETS

Statement	Comment	Weight	Result
Fire extinguishers must be wall mounted		5	
Fire extinguishers are readily accessible, fully charged and regularly inspected / record inspection date  Photo 1	Fire extinguishers still obstructed	0	
Fire Blankets must be wall mounted in grill area for easy access		5	

**Scoring** 10 / 15

### HYGIENE REGIME / STERILISER / MOPS / CUTTING

Statement	Comment	Weight	Result
Color coded mops must be used for FOH and BOH and TOILETS.  Photo 1 Photo 2 Photo 3	Yellow mop used for kitchen. No yellow bucket or red bucket. No blue mop.	0	
Must be stored correctly - upright position on a hanging rack  Photo 1	Green mop left in bucket. No blue mop	0	
Must be sanitized over night		2	
Each section to have correct color coded equipment		2	
Bucket of soap water to be available in relevant areas		2	
Clean cloths must accompany these buckets		2	
All cloths must be clean, sanitized and color coded		2	

**Scoring 10 / 18** 

### **TOILETS: WHERE APPLICABLE**

Statement	Comment	Weight	Result
Clean and well maintained	Windows are very dirty on the outside can see the dirt through the frosting. Sinks have black mould	0	
Photo 1			
Photo <u>2</u>			
Photo <u>3</u>			
Fresh odor		1	
Toilet paper, hand toweling, soap and santizer	Toilet paper dispensers still locked so no refill is possible. Please source a key or get a locksmith to replace the locks	0	
Photo 1			
She bins in place	No she bins, only bins with holes in lids. Please get this sorted	0	
Photo 1			
Photo <u>2</u>			
Extra effort in making bathrooms more pretty/ user friendly.	Only a wall mirror, let's see if we can add a plant or two.	1	
Toilet cleaning checklist completed and filed	Not completed since early April, last dates 31st March to 06 April. One lady tried to sign all the columns and tick the empty boxes quickly, I asked her to clean the board and start again	0	
Photo <u>1</u>			
Baby change stations,clean and operational	No baby station	5	

Scoring 7 / 30

### STAFF TOILETS

Statement	Comment	Weight	Result
Clean and well maintained	Centre toilets	5	
Fresh odor		2	
Toilet paper, hand toweling, hand soap and santizer		1	
She bins in place		1	
Toilet cleaning checklist completed and filed		5	
Toilet seat present		1	

Scoring 15 / 15

### STAFF LOCKER ROOM

Statement	Comment	Weight	Result
Cleanliness		2	
Odour		1	
Neat		1	
Boots stored correctly and sanitized		1	

Scoring 5 / 5

# SIGNAGE, EXTERIOR AND ENTRANCE

Statement	Comment	Weight	Result
Signage - Illumination and general cleanliness and condition		0	
Photo 1			
General cleanliness of outside area conditon of furniture		5	
Spec Furniture		5	

**Scoring** 10 / 15

# **SEATING AREA / MENUS / CONDIMENTS**

statement	Comment	Weight	Result
Paint work, ceiling boards		1	
Cleanliness of walls, air ducts etc		1	
Lighting - all working Photo 1	Missing light bulbs on string lights at entrance	0	
All gold Tomato sauce bottles clean and in good condition		1	
Correct Condiment baskets clean workable and packed correctly (santizer bottle, salt, pepper, wetwipes, peri peri sauce)	No sanitizer bottles	0	
Photo 1			
Menus up to date and clean		1	
Menu boards professionally done, neat, illuminated		1	
Correct Serviette Dispensers on the tables and filled		5	

Scoring 10 / 12

### MARKETING / P.O.S.

Statement	Comment	Weight	Result
Moz Spec A frames in use, National / Regional Promo material displayed Photo 1	Frames in use for HO promos, please source frames for in house posters	5	
Correct table talkers on tables and in Serviette dispensers, Posters Moz approved Spec		1	
In-house specials material Moz spec		1	
Correct Moz Spec Take Away Containers, Carry bags and stickers been used		2	
If HO promo running only HO promo on tables		2	
Snapper frames wall mounted		3	

Scoring 14 / 14

# **RECEPTION COUNTER/PLANTS/BINS**

Statement	Comment	Weight	Result
Pots and plants clean (dust and cigarette butts free)		2	
Bins odour free and clean, with lids and refuse bag in		1	
Front counter clean and uncluttered		2	

Scoring 5 / 5

# WAITER STATIONS/CUTLERY/CROCKERY

Statement	Comment	Weight	Result
Waiter station - Clean, drawers and cupboards neat, Cutlery trays clean		5	
Welcome Peanut Cone and Sweets Moz Spec available		5	
Kids colouring in sheets and crayons available		5	

Scoring 15 / 15

### **TELEPHONE AND COMPUTER**

Statement	Comment	Weight	Result
Latest Moz GAAP / Pilot software version in use updated on the cloud.		2	
Moz Email account activated and checked		2	
Emergency Telephones number near the phone		2	
Telephone and Wifi in working order		2	

Scoring 8 / 8

# **MANAGERS**

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes.		5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		3	
Manager involved in running of floor FOH, vibing with customers and staff and running BOH		5	
Disciplinary procedures been followed, evidence that any warnings / disciplinary action is being kept and done according to law		5	

Scoring 18 / 18

# **WAITERS**

Statement	Comment	Weight	Result
Compliance to Mozambik uniform regulations - clean shirt, jeans, dark shoes and aprons		5	
Compliance to hygiene regulations, hair neat, nails clean - no jewellery		2	
Waiter's cloths - must be 2, worn on belt/apron, not shoulder		1	
Waiting staff introduced themselves to tables - Using Bom Dia Greeting - Good day		5	
Waiter writing on table ie:name and manger name	Using pens but doing it, thank you. Have requested them to get black markers	3	
Waiters Tools check - Waiters friend , Orderbooks, 3 pens and 2 dish cloths, lighter, cash float all available		5	

Scoring 21 / 21

### BAR

Statement	Comment	Weight	Result
Clean, merchandised and stocked according to standards		4	
All Fridges clean, working, lights working, seals not broken and decals in place		4	
Blender, blender jugs and Ice well clean, working		1	
Coffee machines / grinder clean, working		1	
Has the barman/barlady been for full Barista training		2	
Glasses and crockery clean, unchipped and unstained		2	
Bar area and equipment (incl printers) clean and tidy		2	
Glasses and crockery Moz spec		2	
Great cup of coffee?		2	
Ice machine / chest freezer in working order and clean		2	

Scoring 22 / 22

# WELCOME / CUSTOMER RECEPTION / REQUESTS

Statement	Comment	Weight	Result
Customer acknowledged immediately on entering store		5	
Specified music being played and at correct sound levels		5	
Customer must be escorted to table		5	
Farewell and thanked by staff/management on way out		5	

**Scoring 20 / 20** 

### **TABLE SERVICE**

Statement	Comment	Weight	Result
Menus - removed from table, on placing order		2	
Beverages - tray used, drinks opened and poured half full		2	
Wine service - label presented, taster poured, ice bucket delivered		2	
Tables wiped down during service - water and food residue		2	
Handling of plates, platters - nicely placed, warning of hot plates, 1 cloth per plate		2	
Ashtrays - cleared appropriately (if appropriate)		2	
Table cleared of all dirty cutlery and crockery before bill presented		2	
Bill presentation - Clean bill folder,Pen, Moz mints, Wrapped toothpicks, Correct change, Correct bill, Thank you note	Please get new bill folders	0	
Waiters to be knowledgeable of all menu items,Menu knowledge – questions/queries satisfactorily answered – Question on in store specials		2	

**Scoring** 16 / 18

# **KIDS SECTION**

Statement	Comment	Weight	Result
Play area clean and no broken equipment (if applicable)	Please can we mount the metal disclaimer sign, this is dangerous for small children and it is getting bent, I did ask for this to be done on our last visit	0	
Photo 1			
Child Minder present	None needed	5	

Scoring 5 / 10

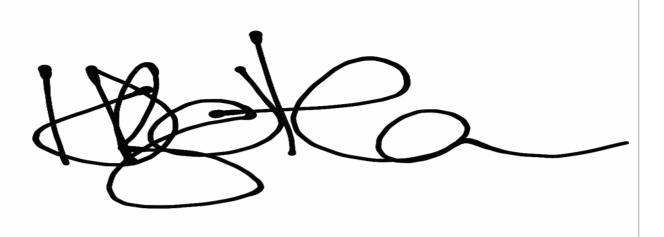
### LEGAL REQUIREMENTS

Statement	Comment	Weight	Result
Generator in Working Order and Serviced		1	
Proof of pest control services		1	
Waiters meeting must have taken place and recorded - File present		5	
Financial information submitted to Mozambik head office by 10th of each month - SALES ANALYSIS - GP's		20	
Liquor License Section 19/23		2	
Certificate of Acceptability		2	
Fire Certificate		2	
Gas Certificate		2	
Electrical Compliance		2	
Trade License		2	
Certificate of Occupancy		2	
TV License		2	
SAMPRO / SAMPRA		2	
Contracts - File with all employee details / ID COPY, WORK PERMITS / addresses / contact number / emergency contact		5	
Latest Updated - OPS Manual and Recipe Card Booklets		5	
Time in Attendance		1	
PAYE and UIF		1	
VAT Registration		1	
Basic Conditions of Employment Act		1	
Funeral Policies (if applicable)		1	
First Aid Training Certificates		1	
COIDA Certificate (Compensation for Occupational Injuries and Diseases Act)		5	
Certificate of Safe Oil Disposal		5	

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# Signature(s)

Operations Signed: 23/04/2025 08:43:18



Store Manager Signed: 23/04/2025 08:43:18

