

Ballito

Period 13/10/2025 to 19/10/2025

Type of task FOH Cleaning schedule

Front of House / Booths / Outside, Deck and Kiddies Area

| Question or checkpoint | Mon | Tues | Wed | Thurs | Fri | Sat | Sun |
|---|-----|------|-----|-------|-----|-----|-----|
| Wipe down tables with disinfectant? | No | Yes | No | Yes | No | No | No |
| All umbrellas presentable and in working condition? | No | Yes | No | Yes | No | No | No |
| POS, printers and card machines in working condition? | No | Yes | No | Yes | No | No | No |
| Globes and Lampshades clean and working? | No | No | No | No | No | No | No |
| PICK UP ANY RUBBISH LYING AROUND!!!? | No | Yes | No | Yes | No | No | No |
| CORRECT TABLE SETTING – Paper table runner, Salt&Pepper, Wetwipes, PP bottle, Santizer – Serviette dispenser filled, Marketing material updated | No | Yes | No | Yes | No | No | No |
| Empty coke crate in place (if applicable)? | No | Yes | No | Yes | No | No | No |
| Takeaway area – fully stocked? | No | Yes | No | Yes | No | No | No |
| Condiments filled and clean (tomato sauce, vinegar, balsamic)? | No | Yes | No | Yes | No | No | No |
| Waiter Trays? | No | Yes | No | Yes | No | No | No |
| Baby chairs available – clean, sturdy and sanitized? | No | Yes | No | Yes | No | No | No |
| Mini Butters or butter pods on ice on the waiter station? | No | Yes | No | Yes | No | No | No |
| Sweeping? | No | No | No | No | No | No | No |
| Mopping? | No | Yes | No | No | No | No | No |
| Bins / inside bins and Ashtrays clean? | No | Yes | No | Yes | No | No | No |
| Kiddies Area: Equipment/ toys sanitised and area cleaned up | No | Yes | No | Yes | No | No | No |
| Clean pool and fill pool with water if water level is low?(if applicable) | No | Yes | No | Yes | No | No | No |
| Menus wiped down?(Sanitised and Face up) | No | Yes | No | Yes | No | No | No |
| Starter Boards?(Sanitised and Face up) | No | Yes | No | Yes | No | No | No |
| Dog bowls (If applicable) | No | Yes | No | Yes | No | No | No |